

## **Newstead Public Library**

### **Board of Trustees**

**January 12, 2022**

**Board Members Present:** Sue Brown, Bob Tiedt, Tara Middaugh

**At Large:** Library Director Kristine Sutton, John Jendrowski

**Call to Order:** 7:00 pm Motion to approve- Sue B, Seconded - Bob

**Approval of Minutes** from December 8 2021, Motion to approve- Sue B, seconded-Bob

**Approval of the Agenda** for January 12, 2022, Motion to approve – Sue B, seconded - Bob

### **Library Business**

**Public Comment:** John Jendrowski presented service awards from the Town of Newstead to Sue B for 20 years and Tara for 5 years

**Directors Report:** Reviewed monthly Program Statistics, Library Statistics and Friends of the Library Report

**Finances:** Bills were all approved & Reviewed Monthly Financial Report, Abstract approved – Sue B, seconded – Bob. Yearly expenses & contract extension & 2022 budget schedules were reviewed

**Building:** Carpeting was installed in just 4 days. We received a grant of \$40500 & there was \$5610.50 left over that we both need to spend and match. Kristine is looking into different options including potential for new mats, a vacuum cleaner, extra chairs or new blinds to help prevent fading

**New Business:** The Covid-19 Quarantine Updates sent from the Central Library were reviewed. The library employees will receive rapid at home tests. Free KN95 masks sent by NYS were available at our library but were gone quickly.

**Old Business:** Additional sprinkler head testing is still pending

**Next meeting:** February 9, 2022

**Meeting Adjourned:** 7:49 pm, Motion to adjourn – Sue B, Seconded - Bob