

Newstead Public Library

Board of Trustees

APPROVED

Wednesday January 14, 2026 @ 7:00 pm

Board Members Present: Sue Sweitzer, Sue Brown, Michelle Cositore, Laura Place

Absent: Mary Mangan

At Large: Library Director Kristine Sutton, John Jendrowski

Call to Order: 7:02 pm, Motion to call to order-Sue S, Seconded Michelle

Approval of Minutes from November 12, 2025, Motion to approve-Sue S, Seconded Sue B

Approval of Agenda for January 14, 2026, Motion to approve- Sue S, Seconded Michelle

Public Comment: None

Directors Report: Reviewed monthly program report and library statistics for November and December. It was a good month for all library programming.

Finances: Bills were all reviewed and approved. Reviewed Monthly Financial Report, Abstract approved-Sue B, Seconded Laura

New Business: Library Construction Grant was approved with the intended use to update the Fire System Panel. Amended and approved the Ethics Policy. Reviewed and approved the Credit Card Policy.

Building: Discussed quotes obtained from New Pipe and Johnson Control for updating the Fire System Panel. Estimate includes quarterly inspections of the sprinkler system.

Old Business: Addressed additional lighting concerns after light bulb changes were made to high fixtures.

Other Business: New STEM activity station was a wonderful addition to the children's area. This was purchased with donations in loving memory of our friend and trustee, Tara Middaugh.

Next meeting: February 11, 2026 @ 7 pm

Meeting Adjourned: 7:44 pm, Motion to adjourn-Sue S, Seconded Sue B