

**Newstead Public Library**

**Board of Trustees**

**APPROVED**

**Wednesday January 14, 2026 @ 7:00 pm**

**Board Members Present:** Sue Sweitzer, Sue Brown, Michelle Cositore, Laura Place

**Absent:** Mary Mangan

**At Large:** Library Director Kristine Sutton, John Jendrowski

**Call to Order:** 7:02 pm, Motion to call to order-Sue S, Seconded Michelle

**Approval of Minutes** from November 12, 2025, Motion to approve-Sue S, Seconded Sue B

**Approval of Agenda** for January 14, 2026, Motion to approve- Sue S, Seconded Michelle

**Public Comment:** None

**Directors Report:** Reviewed monthly program report and library statistics for November and December. It was a good month for all library programming.

**Finances:** Bills were all reviewed and approved. Reviewed Monthly Financial Report, Abstract approved-Sue B, Seconded Laura

**New Business:** Library Construction Grant was approved with the intended use to update the Fire System Panel. Amended and approved the Ethics Policy. Reviewed and approved the Credit Card Policy.

**Building:** Discussed quotes obtained from New Pipe and Johnson Control for updating the Fire System Panel. Estimate includes quarterly inspections of the sprinkler system.

**Old Business:** Addressed additional lighting concerns after light bulb changes were made to high fixtures.

**Other Business:** New STEM activity station was a wonderful addition to the children's area. This was purchased with donations in loving memory of our friend and trustee, Tara Middaugh.

**Next meeting:** February 11, 2026 @ 7 pm

**Meeting Adjourned:** 7:44 pm, Motion to adjourn-Sue S, Seconded Sue B