

**Newstead Public Library
Board of Trustees
Wednesday October 8, 2025 @ 7:00 pm**

Board Members Present: Sue Sweitzer, Mary Mangan, Michelle Cositore

Absent: Sue Brown

At Large: Library Director Kristine Sutton, John Jendrowski

Call to Order: 7:04 pm, Motion to call to order-Sue S, Seconded Mary

Approval of Minutes from September 10, 2025, Motion to approve-Mary, Seconded Sue S

Approval of Agenda for October 8, 2025, Motion to approve-Sue S, Michelle

Public Comment: None

Directors Report: Reviewed monthly program report and library statistics. Pleasantly surprised library visits up 18% since school has resumed. Circulation and computer sessions are down, but Wi-Fi is up 26%. Chromebooks and hotspots are constantly checked out and kids love the iPad's education games for in library use.

Finances: Bills were all reviewed and approved. Reviewed Monthly Financial Report, Abstract approved-Sue S, Seconded Mary

New Business: Central Library Security will be conducting an in-person training with staff to resolve any concerns regarding safety. This will serve as a refresher course on emergency response. Reviewed and approved Newstead Library Disaster Response Policy. Imagination Library Grant was approved in the amount of \$4,056.

Building: Caps were glued to secure the stone wall. Orange cones will be removed.

Old Business: Laura Kelkenberg-Place gladly accepted the offer to serve as a board member.

Next meeting: November 12, 2025 @ 7 pm

Meeting Adjourned: 7:55 pm, Motion to adjourn-Sue S, Seconded Michelle