

## **Newstead Public Library**

### **Board of Trustees**

**June 10, 2020**

**Board Members Present:** Sue Brown, Sue Sweitzer, Tara Middaugh

**At Large:** Library Director Kristine Sutton

Review of monthly report

Facebook - using the lower number which is Engagement - clicks, shares etc. (most like an attendee), larger number is Reach (views)

**Call to Order:** 7:06 PM Motion to approve GoTo Meeting, everyone is at home- Sue B, Seconded by Sue S

**Approval of Minutes from May 13, 2020 meeting:** Motion to approve- Sue S, seconded Sue B

**Approval of Agenda for June 10, 2020 meeting:** Motion to approve- Sue B Seconded – Sue S

### **Library Activities & Community Events**

Virtual program numbers were reviewed

WiFi Stats and Circulation Stats from Curbside Pickup reviewed

### **Library Business**

**Friends of Newstead Public Library** –No new information

**Finances-** Abstract sent via email, Village of Akron & Hectors Hardware, motion to approve by Sue B, seconded by Sue S

**Building:** Leaking water fountain will be turned off by Dale, will not be turned back on until further notice

**Old Business:** June 16 will go back to full staff as we only have 2-3 people working on a normal basis. Curbside pick up will remain available for those who prefer. New hours will be Monday & Wednesday 1-8 pm and Tuesday & Friday 10am-5pm. Saturdays will still be closed for a few weeks.

**New Business:** Full occupancy is 118 so this will most likely not be an issue for our library; tables & computers have been taken out which will also naturally create a manageable crowd. The town is supplying extra masks for any patrons who may arrive without one.

Erie County Budget for 2020 is fine; 2021 is in question however should not be an issue for our location because of the 35 hour state minimum

Motion to approve Agreement & Safety Plans to re-open: Sue S & Sue B seconded

**Next meeting:**

**Meeting Adjourned:** 7:39 Motion to adjourn – Sue B, Seconded- Sue S