

Newstead Public Library DRAFT

Board of Trustees

November 10, 2021

Board Members Present: Sue Sweitzer, Mary Mangan, Tara Middaugh

At Large: Library Director Kristine Sutton

Call to Order: 7:14 pm Motion to approve- Sue S, Seconded- Mary

Approval of Minutes from October 13, Motion to approve- Mary, seconded-Sue S

Approval of the Agenda for September 8, 2021: Motion to approve – Sue S, seconded Mary

Library Business

Directors Report: Reviewed monthly Program Statistics, Library Statistics and Friends of the Library Report

Finances: Bills were all approved & Reviewed Monthly Financial Report, Abstract approved – Sue S, seconded-Mary

Building:

Old Business: The patio leak and the roof leak into meeting room have both been repaired. The carpet installation will happen in either December or early 2022. The sprinkler head testing was done downstairs and Kristine is consulting to see if we need it done upstairs as well.

New Business: Reviewed to Freedom of Information Law Policy, resolution to approve amendments all in favor, 0 opposed.

Next meeting: December 8, 2021

Meeting Adjourned: 7:50 pm, Motion to adjourn - Sue S, Seconded- Mary