

Newstead Public Library Draft

Board of Trustees

October 13, 2021

Board Members Present: Sue Sweitzer, Sue Brown, Mary Mangan

At Large: Library Director Kristine Sutton

Call to Order: 7:08 pm Motion to approve- Sue S, Seconded- Mary

Approval of Minutes from September 8, Motion to approve- Sue S, seconded Sue B

Approval of the Agenda for October 13, 2021: Motion to approve – Sue S, seconded Mary M

Library Business

Directors Report: Reviewed monthly Program Statistics, Library Statistics and Friends of the Library Report

Finances: Bills were all approved & Reviewed Monthly Financial Report, Abstract approved – Mary, seconded Sue S

Building:

Old Business: HVAC NYS Construction grant was reviewed and submitted by Central Library Board and was recommended for funding

New Business: Carpet Install – still waiting to set a date with Hamburg Floor Covering, library will be closed during install

Sprinkler Head UL Testing will be scheduled with Johnson Controls

Next meeting: November 10, 2021

Meeting Adjourned: 7:45 pm, Motion to adjourn - Sue S, Seconded- Sue B