

**Newstead Public Library
Board of Trustees
Wednesday, December 13 @ 7 pm**

Board Members Present: Mary Mangan, Sue Brown, Sue Sweitzer, Tara Middaugh, Michelle Cositore

At Large: Library Director Kristine Sutton, John Jendrowski

Call to Order: 7:05, Motion to approve- Sue S, Sue B

Approval of Minutes from November 8, 2023, Motion to approve- Michele, Sue S

Approval of the Agenda for December 13, 2023, Motion to approve – Sue B, Michele

Library Business

Public Comment: None

Directors Report: Reviewed monthly Program Report and Library Statistics. There was nothing new this month from the Friends of the Newstead Library Report. Light Up Akron was a huge success with lots of activity. Next week there will be cookies & punch to celebrate the holidays

Finances: Bills were all reviewed and approved & reviewed Monthly Financial Report, Abstract approved – Sue S, Sue B

New Business: Conflict of Interest Policy was reviewed & accepted, everyone signed. The Rules of Conduct Policy as reviewed & the only change was “Photography or recording of Library Patrons without their permission”, all from Central

Building: Plumbing in the basement; there was another back-up on Saturday, problem is 5’ from the pump & tank, getting a price to fix it. We will close the downstairs bathrooms until fixed.

Old Business: the fire panel is still a work in progress; the beam card detector is faulty so a new card is needed/needs to be replaced. We may be able to use construction grant money for next year

Next meeting: January 10, 2024 @ 7 pm

Meeting Adjourned: 7:50 pm, Motion to adjourn – Sue S, Michelle