

**Newstead Public Library
Board of Trustees
Wednesday, November 8 @ 7 pm**

Board Members Present: Mary Mangan, Sue Brown, Sue Sweitzer, Tara Middaugh, Michele Cositore

At Large: Library Director Kristine Sutton, John Jendrowski

Call to Order: 7:08, Motion to approve- Sue S, Mary

Approval of Minutes from October 11, 2023, Motion to approve- Sue S, Mary

Approval of the Agenda for November 8, 2023, Motion to approve – Sue B, Michele

Library Business

Public Comment: None

Directors Report: Reviewed monthly Program Report and Library Statistics. Review of Friends of the Newstead Library Report, the Book Sale was a success raising \$1900.73. Light Up Akron is taking place on 12/9 this year & the library will include activities for the kids

Finances: Bills were all reviewed and approved & reviewed Monthly Financial Report, Abstract approved – Sue S, seconded – Michele

New Business: Reviewed & approved the Investment Policy which was taken from Central Sue B, Mary. Debbie Tiedt donated \$5,000 as a tribute to Bob, discussions will ensue but it was agreed by all that the funds will be focused on the children's areas of our library

Building: The HVAC unit is being installed on Thursday November 9, the crane is arriving at 8 am

Old Business: the fire panel is still a work in progress/deciphering which company/quote will best fit our needs. John will move ahead with re-appointing the brick & flashing on the roof. The bathrooms will be added to our Construction Grant since we are already having the sewer lines done; staying ahead of any future problems

Next meeting: December 13, 2023 @ 7 pm

Meeting Adjourned: 7:54 pm, Motion to adjourn – Mary, Sue S