

**Newstead Public Library  
Board of Trustees  
Wednesday, October 11 @ 7 pm**

**Board Members Present:** Mary Mangen, Sue Brown, Sue Sweitzer, Tara Middaugh, Michele Cositore

**At Large:** Library Director Kristine Sutton, John Jendrowski

**Call to Order:** 7:07, Motion to approve- Mary, Michele

**Approval of Minutes** from July 12, 2023, Motion to approve- Sue B, Mary

**Approval of the Agenda** for September 13, 2023, Motion to approve – Sue, seconded – Sue S

**Library Business**

**Public Comment:** None

**Directors Report:** Reviewed monthly Program Report and Library Statistics, review of Friends of the Newstead Library Report, Saturday 10/14 is the Akron Fall Festival & our library will have a pumpkin decorating event, John J is delivering 80 small pumpkins. There will also be chalk art (weather pending). Friends of the Library Book Sale will be November 1,3,4

**Finances:** Bills were all reviewed and approved & reviewed Monthly Financial Report, Abstract approved – Sue S, seconded – Mary

**Building:** The HVAC unit install has not been completed, the install has been pushed back, and a Thursday has been requested once again. Roof: we are still waiting to hear from Catalano

**Old Business:**

**New Business:** Fire panel needs to be updated, quotes for updating:

Johnson Control \$11,150 with option to add zone 1, \$18,346

Amherst Alarm to replace all \$17,550

Doyle everything is \$29,158

Questions on “addressable”, looking into it more to make sure quotes are all comparable

**Next meeting: October 11, 2023 @ 7 pm**

**Meeting Adjourned:** 7:26 pm, Motion to adjourn – Sue S, Seconded – Sue B