

**Newstead Public Library
Board of Trustees
Wednesday, September 13 @ 7 pm**

Board Members Present: Sue Brown, Sue Sweitzer, Tara Middaugh, Michele Cositore

At Large: Library Director Kristine Sutton, John Jendrowski

Public: Isabella Cositore – HS student – Participation in Government Assignment

Call to Order: 7:00, Motion to approve- Sue S, Seconded – Michele

Approval of Minutes from July 12, 2023, Motion to approve- Sue S, seconded- Michele

Approval of the Agenda for September 13, 2023, Motion to approve – Sue, seconded – Sue S

Library Business

Public Comment: None

Directors Report: Reviewed monthly Program Report and Library Statistics

Finances: Bills were all reviewed and approved & reviewed Monthly Financial Report, Abstract approved – Sue S, seconded – Sue B

Building: The HVAC unit is expected to ship out mid-October, a Thursday was requested

Old Business:

New Business: Review of Summer Reading Activities, Catalano looked at the roof and they will re-visit, it may be masonry, October 14 is the Fall Festival and the library is doing pumpkin decorating

Next meeting: **October 11, 2023 @ 7 pm**

Meeting Adjourned: 7:26 pm, Motion to adjourn – Sue S, Seconded – Sue B