

Agenda for the Meeting of the Board of Trustees of the Newstead Public Library

Wednesday, November 12, 2025 @ 7 pm

Newstead Public Library

33 Main Street, Akron, NY 14001

- 1) Meeting Called to order and attendance
- 2) Approval of minutes of meeting held on Wednesday, Wednesday October 8 2025

Action Required

- 3) Approval of the agenda for November 12, 2025
- 4) Public Comment
- 5) Director's report
 - a. Review of monthly report
 - b. Review of monthly library statistics
 - c. Friends of the Newstead Public Library Report
- 6) Finances
 - a. County paid
 - b. Privately paid
 - c. Other bills
 - d. Approval of Voucher Abstract
- 7) New Business
 - a. Welcome new Board Member
 - b. Approval of 2026 Closed Holiday Schedule
 - c. Light Up Akron
 - d. Friends Book Sale
- 8) Building
 - a. New Donor Board
- 9) Old Business
 - a. Review of Safety Training
- 10) Other Business
- 11) Next Meeting December 10, 2025 @ 7 pm
- 12) Adjournment of Meeting Action Required

Newstead Public Library
Board of Trustees
Wednesday October 8, 2025 @ 7:00 pm

Board Members Present: Sue Sweitzer, Mary Mangan, Michelle Cositore

Absent: Sue Brown

At Large: Library Director Kristine Sutton, John Jendrowski

Call to Order: 7:04 pm, Motion to call to order-Sue S, Seconded Mary

Approval of Minutes from September 10, 2025, Motion to approve-Mary, Seconded Sue S

Approval of Agenda for October 8, 2025, Motion to approve-Sue S, Michelle

Public Comment: None

Directors Report: Reviewed monthly program report and library statistics. Pleasantly surprised library visits up 18% since school has resumed. Circulation and computer sessions are down, but Wi-Fi is up 26%. Chromebooks and hotspots are constantly checked out and kids love the ipad's education games for in library use.

Finances: Bills were all reviewed and approved. Reviewed Monthly Financial Report, Abstract approved-Sue S, Seconded Mary

New Business: Central Library Security will be conducting an in-person training with staff to resolve any concerns regarding safety. This will serve as a refresher course on emergency response. Reviewed and approved Newstead Library Disaster Response Policy. Imagination Library Grant was approved in the amount of \$4,056.

Building: Caps were glued to secure the stone wall. Orange cones will be removed.

Old Business: Laura Kelkenberg-Place gladly accepted the offer to serve as a board member.

Next meeting: November 12, 2025 @ 7 pm

Meeting Adjourned: 7:55 pm, Motion to adjourn-Sue S, Seconded Michelle

Program

Report prog

10/2025
NEWSTEAD

Updated
New Record Saved

Action	Program Date	Title	Number of Programs	Total Attendance	Type (R/LV/RV)	Type (G/OoO/SDOoO)	Target Audience	Outreach?	Technology/ Digital Literacy	Tutoring/ Literacy
☐ Delete	10/01/2025	Out of the world book club	5	15	Regular	Group	Teens	☐ Yes ☒ No	☐ Yes ☒ No	☐ Yes ☒ No
☐ Delete	10/04/2025	Peace Love Yarn	1	11	Regular	Group	Intergenerational/Combined	☐ Yes ☒ No	☐ Yes ☒ No	☐ Yes ☒ No
☐ Delete	10/06/2025	Mahjong	4	17	Regular	Group	Adults	☐ Yes ☒ No	☐ Yes ☒ No	☐ Yes ☒ No
☐ Delete	10/06/2025	Read to kunik	10	10	Regular	One-on-One	Intergenerational/Combined	☐ Yes ☒ No	☐ Yes ☒ No	☐ Yes ☒ No
☐ Delete	10/06/2025	STEM	3	37	Regular	Group	Intergenerational/Combined	☐ Yes ☒ No	☐ Yes ☒ No	☐ Yes ☒ No
☐ Delete	10/07/2025	Book Club	1	3	Regular	Group	Adults	☐ Yes ☒ No	☐ Yes ☒ No	☐ Yes ☒ No
☐ Delete	10/07/2025	Feelings Rock	2	103	Regular	Group	Intergenerational/Combined	☐ Yes ☒ No	☐ Yes ☒ No	☐ Yes ☒ No
☐ Delete	10/07/2025	Tai Chi	4	33	Regular	Group	Adults	☐ Yes ☒ No	☐ Yes ☒ No	☐ Yes ☒ No
☐ Delete	10/08/2025	One Church	1	12	Regular	Group	Children 5 and under	☒ Yes ☐ No	☐ Yes ☒ No	☐ Yes ☒ No
☐ Delete	10/11/2025	Preschool Storytime w Miss	2	13	Regular	Group	Children 5 and under	☐ Yes ☒ No	☐ Yes ☒ No	☐ Yes ☒ No
☐ Delete	10/14/2025	Toddler time	2	96	Regular	Group	Intergenerational/Combined	☐ Yes ☒ No	☐ Yes ☒ No	☐ Yes ☒ No
☐ Delete	10/14/2025	Feedmore Farm truck	2	38	Regular	Group	Intergenerational/Combined	☐ Yes ☒ No	☐ Yes ☒ No	☐ Yes ☒ No
☐ Delete	10/15/2025	APA	1	14	Regular	Group	Children 5 and under	☒ Yes ☐ No	☐ Yes ☒ No	☐ Yes ☒ No
☐ Delete	10/15/2025	Bookmark Buddies	3	104	Regular	Group	Intergenerational/Combined	☐ Yes ☒ No	☐ Yes ☒ No	☐ Yes ☒ No
☐ Delete	10/15/2025	The Bandana	1	5	Regular	Group	Adults	☐ Yes ☒ No	☐ Yes ☒ No	☐ Yes ☒ No
☐ Delete	10/17/2025	Book a Technology Trainer A	1	1	Regular	One-on-One	Adults	☐ Yes ☒ No	☐ Yes ☒ No	☐ Yes ☒ No
☐ Delete	10/17/2025	Homeschool Science	1	12	Regular	Group	Intergenerational/Combined	☐ Yes ☒ No	☐ Yes ☒ No	☐ Yes ☒ No
☐ Delete	10/18/2025	LEGO Club	1	13	Regular	Group	Children 6-11	☐ Yes ☒ No	☐ Yes ☒ No	☐ Yes ☒ No
☐ Delete	10/18/2025	Dare to repair cafe	35	35	Regular	One-on-One	Adults	☐ Yes ☒ No	☐ Yes ☒ No	☐ Yes ☒ No

☐ Delete	10/18/2025	Trick or treat in the Village	1	30	Regular	▼	Group	▼	Intergenerational/Combined	▼	☐ Yes ☒ No	☐ Yes ☒ No	☐ Yes ☒ No
☐ Delete	10/20/2025	Building Fluent readers	1	14	Regular	▼	Group	▼	Adults	▼	☐ Yes ☒ No	☐ Yes ☒ No	☐ Yes ☒ No
☐ Delete	10/22/2025	Checkers	1	22	Regular	▼	Group	▼	Adults	▼	☐ Yes ☒ No	☐ Yes ☒ No	☐ Yes ☒ No
☐ Delete	10/24/2025	Kindergarten visit	1	72	Regular	▼	Group	▼	Children 6-11	▼	☒ Yes ☐ No	☐ Yes ☒ No	☐ Yes ☒ No
☐ Delete	10/27/2025	Fitness in Motion	1	7	Regular	▼	Group	▼	Adults	▼	☐ Yes ☒ No	☐ Yes ☒ No	☐ Yes ☒ No
☐ Delete	10/31/2025	In the Kitchen with Val	4	941	Recorded Virtual	▼	Group	▼	Intergenerational/Combined	▼	☐ Yes ☒ No	☐ Yes ☒ No	☐ Yes ☒ No
New Entry													
☐ Delete			1		-- Select --	▼	-- Select --	▼	-- Select --	▼	☐ Yes ☒ No	☐ Yes ☒ No	☐ Yes ☒ No

Save Add/Changes
Return to Menu

Library Visits

 Library	October			Year to Date Totals			Footnotes
	2025	2024	% of	2025	2024	% of	
	Total Sessions	Total Sessions	Change	Total Sessions	Total Sessions	Change	
Alden (Ewell Free)	774	820	-5.6%	9,014	9,689	-7.0%	
Amherst							
Audubon	15,570	13,121	18.7%	139,677	118,754	17.6%	East Clinton - Closed 10/11/2024-10/19/2024 due to building incident.
Clearfield	10,552	10,527	0.2%	110,380	112,622	-2.0%	
Eggertsville-Snyder	5,152	4,751	8.4%	50,139	49,396	1.5%	
Williamsville	2,200	1,953	12.6%	18,227	19,114	-4.6%	
Angola	3,318	4,015	-17.4%	38,076	38,494	-1.1%	
Aurora	6,169	6,254	-1.4%	59,810	59,679	0.2%	East Clinton - Closed beginning 8/18/2025 - Construction.
Boston	1,710	1,760	-2.8%	13,693	13,352	2.6%	
Cheektowaga							González-Soto - Closed 4/1/2024 - 12/8/2024 - Construction. Re-opened 12/9/2024.
Julia Boyer Reinstein	9,295	8,974	3.6%	88,930	89,967	-1.2%	
Reinstein Memorial	4,002	3,812	5.0%	36,916	37,563	-1.7%	
Clarence	7,085	6,911	2.5%	67,349	70,319	-4.2%	González-Soto - Closed 6/16/2025-10/12/2025. New HVAC. Re-opened 10/13/2025.
Collins	1,698	1,772	-4.2%	18,595	18,582	0.1%	
Concord	2,962	2,819	5.1%	27,318	27,028	1.1%	
Eden	1,546	1,735	-10.9%	13,287	14,852	-10.5%	Lake Shore - Estimates 9/9/2025-10/31/2025 - Counter malfunction.
Elma	3,287	3,341	-1.6%	35,019	36,211	-3.3%	
Grand Island Memorial	4,612	4,368	5.6%	43,586	45,090	-3.3%	Lake Shore - Closed 10/29/2025-10/30/2025 - No heat.
Hamburg							
Hamburg	8,271	8,112	2.0%	81,100	80,110	1.2%	Library2Go - 10/1/2025-10/6/2025 - In shop for repairs.
Lake Shore	2,924	3,054	-4.3%	31,387	31,808	-1.3%	
Lackawanna	3,180	3,516	-9.6%	26,213	30,081	-12.9%	
Lancaster	7,765	7,870	-1.3%	78,217	78,845	-0.8%	
Marilla	893	960	-7.0%	9,283	9,591	-3.2%	
Newstead	2,918	2,884	1.2%	29,638	28,481	4.1%	
North Collins	1,268	1,255	1.0%	11,552	11,980	-3.6%	
Orchard Park	11,079	11,824	-6.3%	112,940	124,575	-9.3%	
City of Tonawanda	4,900	4,602	6.5%	45,912	45,888	0.1%	
Town of Tonawanda							
Kenilworth	2,693	2,842	-5.2%	27,955	29,218	-4.3%	
Kenmore	9,526	9,685	-1.6%	92,042	96,001	-4.1%	
West Seneca	10,111	9,245	9.4%	96,494	95,471	1.1%	
Buffalo							
Coles	3,901	3,398	14.8%	34,844	34,363	1.4%	
Crane	6,266	5,794	8.1%	56,670	47,843	18.4%	
Dudley	2,662	2,549	4.4%	24,134	25,527	-5.5%	
East Clinton	0	3,172	-100.0%	10,013	15,508	-35.4%	
González-Soto	938	0	See note.	12,208	7,894	54.6%	
Merriweather	8,462	7,871	7.5%	80,296	80,418	-0.2%	
North Park	3,712	3,850	-3.6%	36,152	37,565	-3.8%	
Panty	2,259	2,547	-11.3%	25,438	27,535	-7.6%	
Central	31,717	30,876	2.7%	277,562	281,886	-1.5%	
Bookmobile Services							
Library on Wheels	3,473	2,938	18.2%	14,040	14,827	-5.3%	
Library2Go	302	269	12.3%	2,856	2,766	3.3%	
Institutions							
Correctional Facility	1,654	892	85.4%	15,457	11,887	30.0%	
Holding Center	700	570	22.8%	6,709	5,705	17.6%	
System	211,506	207,508	1.9%	2,009,128	2,016,485	-0.4%	
Member Libraries	145,460	142,782	1.9%	1,412,749	1,422,761	-0.7%	
Buffalo Branches	28,200	29,181	-3.4%	279,755	276,653	1.1%	
Central Library	31,717	30,876	2.7%	277,562	281,886	-1.5%	
Bookmobile	3,775	3,207	17.7%	16,896	17,593	-4.0%	
Institutions	2,354	1,462	61.0%	22,166	17,592	26.0%	

Circulation

Total Circulations

 Library	October			Year to Date Totals			Footnotes
	2025	2024	% of	2025	2024	% of	
	Total	Total	Change	Total	Total	Change	
Circulations	Circulations			Circulations	Circulations		
Alden (Ewell Free)	2,202	2,118	4.0%	23,537	22,637	4.0%	East Clinton - Closed 10/11/2024-10/19/2024 due to building incident.
Amherst							
Audubon	37,716	36,631	3.0%	382,436	375,335	1.9%	
Clearfield	26,165	27,848	-6.0%	280,635	291,920	-3.9%	
Eggertsville-Snyder	12,923	12,465	3.7%	137,281	123,881	10.8%	
Williamsville	4,270	4,332	-1.4%	39,450	42,792	-7.8%	
Angola	2,578	2,529	1.9%	26,276	29,187	-10.0%	
Aurora	14,445	14,548	-0.7%	149,721	146,173	2.4%	
Boston	3,089	2,888	7.0%	29,300	31,546	-7.1%	
Cheektowaga							
Julia Boyer Reinstein	21,185	23,416	-9.5%	219,286	235,218	-6.8%	East Clinton - Closed beginning 8/18/2025 - Construction.
Reinstein Memorial	9,182	8,474	8.4%	84,033	89,458	-6.1%	
Clarence	18,443	19,708	-6.4%	192,524	222,698	-13.5%	
Collins	4,135	4,888	-15.4%	43,911	48,222	-8.9%	
Concord	5,659	5,123	10.5%	51,850	52,178	-0.6%	
Eden	3,292	3,912	-15.8%	34,306	38,045	-9.8%	
Elma	8,149	9,231	-11.7%	86,704	92,136	-5.9%	
Grand Island Memorial	9,912	10,623	-6.7%	103,807	110,445	-6.0%	
Hamburg							
Hamburg	19,191	19,358	-0.9%	187,615	197,211	-4.9%	González-Soto - Closed 4/1/2024 - 12/8/2024 - Construction. Re-opened 12/9/2024.
Lake Shore	5,096	6,272	-18.8%	55,418	61,926	-10.5%	
Lackawanna	4,144	4,385	-5.5%	39,256	44,917	-12.6%	
Lancaster	20,220	21,215	-4.7%	212,336	219,497	-3.3%	
Marilla	2,869	3,199	-10.3%	32,685	32,884	-0.6%	
Newstead	4,876	4,626	5.4%	49,077	46,820	4.8%	
North Collins	1,789	1,799	-0.6%	15,543	16,825	-7.6%	
Orchard Park	22,375	23,579	-5.1%	235,872	251,858	-6.3%	
City of Tonawanda	9,003	8,371	7.5%	82,864	88,564	-6.4%	
Town of Tonawanda							
Kenilworth	5,138	5,033	-2.1%	51,018	51,604	-1.1%	González-Soto - Closed 6/16/2025-10/12/2025. New HVAC. Re-opened 10/13/2025.
Kenmore	25,690	25,943	-1.0%	254,445	263,276	-3.4%	
West Seneca	20,203	20,125	0.4%	196,611	208,425	-5.7%	
Buffalo							
Coles	2,015	2,668	-24.5%	20,146	21,787	-7.5%	
Crane	10,376	11,087	-6.4%	100,346	96,615	3.9%	
Dudley	3,883	4,617	-15.9%	40,437	42,868	-5.7%	
East Clinton	0	2,376	-100.0%	19,215	26,585	-27.7%	
González-Soto	853	0	See note.	12,355	7,725	59.9%	
Merriweather	3,933	5,004	-21.4%	34,657	44,122	-21.5%	
North Park	8,565	8,483	1.0%	83,376	81,712	2.0%	Lake Shore - Closed 10/29/2025-10/30/2025 - No heat.
Panty	3,349	2,556	31.0%	25,464	23,217	9.7%	
Central	19,409	24,190	-19.8%	194,362	221,334	-12.2%	
BookmobileServices							
Library on Wheels	4,011	3,417	17.4%	22,015	26,478	-16.9%	
Library2Go	1,887	2,324	-18.8%	21,010	21,262	-1.2%	
Institutions							
Correctional Facility	9,352	5,838	60.2%	77,577	62,196	24.7%	
Holding Center	15,272	16,990	-10.1%	146,383	141,909	3.2%	
System							
Online Renewals	595	525	13.3%	5,390	5,840	-7.7%	Library2Go - 10/1/2025-10/6/2025 - In shop for repairs.
Interlibrary Loans	1,604	1,388	15.6%	14,636	14,300	2.3%	
eAudiobooks	73,675	70,759	4.1%	727,005	703,510	3.3%	
eVideos	1,899	1,222	55.4%	17,370	11,895	46.0%	
eBooks	82,674	85,297	-3.1%	867,784	897,712	-3.3%	
eMusic	390	239	63.2%	2,727	2,275	19.9%	
eMagazines	36,379	23,509	54.7%	313,164	235,835	32.8%	
B&ECPL Totals	604,060	605,128	-0.2%	6,043,216	6,124,855	-1.3%	
Member Libraries	323,939	332,639	-2.6%	3,297,797	3,435,678	-4.0%	
Buffalo Branches	32,974	36,791	-10.4%	335,996	344,631	-2.5%	
Central Library	19,409	24,190	-19.8%	194,362	221,334	-12.2%	
Bookmobile Services	5,898	5,741	2.7%	43,025	47,740	-9.9%	
Institutions	24,624	22,828	7.9%	223,960	204,105	9.7%	
System	197,216	182,939	7.8%	1,948,076	1,871,367	4.1%	

WiFi

Total Logins

 LIBRARY Library	October			Year to Date Totals			Footnotes
	2025	2024	% of	2025	2024	% of	
	Total Sessions	Total Sessions	Change	Total Sessions	Total Sessions	Change	
Alden (Ewell Free)	596	606	-1.7%	6,204	5,489	13.0%	East Clinton - Closed 10/11/2024-10/19/2024 due to building incident. East Clinton - Closed beginning 8/18/2025 - Construction. González-Soto - Closed 4/1/2024 - 12/8/2024 - Construction. Re-opened 12/9/2024. González-Soto - Closed 6/16/2025-10/12/2025. New HVAC. Re-opened 10/13/2025. Lake Shore - Closed 10/29/2025-10/30/2025 - No heat. Library2Go - 10/1/2025-10/6/2025 - In shop for repairs.
Amherst							
Audubon	6,671	6,095	9.5%	54,356	48,092	13.0%	
Clearfield	2,765	2,166	27.7%	27,656	24,158	14.5%	
Egbertsville-Snyder	1,364	1,277	6.8%	12,823	10,970	16.9%	
Williamsville	1,691	1,284	31.7%	16,445	12,400	32.6%	
Angola	293	131	123.7%	1,991	1,146	73.7%	
Aurora	2,355	2,336	0.8%	22,697	19,961	13.7%	
Boston	232	238	-2.5%	2,152	2,061	4.4%	
Cheektowaga							
Julia Boyer Reinstein	1,787	1,707	4.7%	16,278	16,339	-0.4%	
Reinstein Memorial	1,206	1,026	17.5%	10,314	8,366	23.3%	
Clarence	1,736	1,621	7.1%	16,714	15,879	5.3%	
Collins	345	349	-1.1%	3,358	2,767	21.4%	
Concord	687	706	-2.7%	6,745	5,717	18.0%	
Eden	353	252	40.1%	2,605	2,103	23.9%	
Elma	437	437	0.0%	3,958	3,917	1.0%	
Grand Island Memorial	1,136	950	19.6%	9,712	8,247	17.8%	
Hamburg							
Hamburg	2,317	2,110	9.8%	22,250	19,010	17.0%	
Lake Shore	452	511	-11.5%	4,798	5,010	-4.2%	
Lackawanna	563	662	-15.0%	4,974	5,577	-10.8%	
Lancaster	2,327	2,041	14.0%	20,585	17,606	16.9%	
Marilla	108	107	0.9%	1,008	801	25.8%	
Newstead	565	495	14.1%	5,280	5,079	4.0%	
North Collins	386	460	-16.1%	3,798	4,009	-5.3%	
Orchard Park	2,137	2,182	-2.1%	22,078	21,739	1.6%	
City of Tonawanda	1,722	1,457	18.2%	15,091	12,151	24.2%	
Town of Tonawanda							
Kenilworth	595	483	23.2%	5,190	4,459	16.4%	
Kenmore	2,604	2,679	-2.8%	24,609	23,012	6.9%	
West Seneca	2,854	2,683	6.4%	27,059	24,170	12.0%	
Buffalo							
Coles	1,365	1,139	19.8%	12,855	11,465	12.1%	
Crane	2,839	2,103	35.0%	24,155	16,428	47.0%	
Dudley	3,261	3,216	1.4%	30,699	25,412	20.8%	
East Clinton	1,132	1,351	-16.2%	12,719	9,957	27.7%	
González-Soto	1,009	0	See note.	8,976	3,885	131.0%	
Merriweather	1,009	1,656	-39.1%	16,058	15,310	4.9%	
North Park	1,268	1,249	1.5%	11,116	10,456	6.3%	
Panty	1,535	1,660	-7.5%	16,668	14,439	15.4%	
Central	21,467	20,627	4.1%	199,017	167,852	18.6%	
Bookmobile Services							
Library on Wheels	144	81	77.8%	661	743	-11.0%	
Library2Go	0	0	#DIV/0!	0	0	#DIV/0!	
System	75,313	70,133	7.4%	703,652	606,182	16.1%	
Member Libraries	40,284	37,051	8.7%	370,728	330,235	12.3%	
Buffalo Branches	13,418	12,374	8.4%	133,246	107,352	24.1%	
Central Library	21,467	20,627	4.1%	199,017	167,852	18.6%	
Bookmobile Services	144	81	77.8%	661	743	-11.0%	

Registered Public Access Computer Sessions

Session Counts Per Outlet

 LIBRARY	October			Year to Date Totals			Footnotes
	2025	2024	% of	2025	2024	% of	
	Total Sessions	Total Sessions	Change	Total Sessions	Total Sessions	Change	
Alden (Ewell Free)	59	75	-21.3%	738	778	-5.1%	East Clinton - Closed 10/11/2024-10/19/2024 due to building incident. East Clinton - Closed beginning 8/18/2025 - Construction. González-Soto - Closed 4/1/2024 - 12/8/2024 - Construction. Re-opened 12/9/2024. González-Soto - Closed 6/16/2025-10/12/2025. New HVAC. Re-opened 10/13/2025. Lake Shore - Closed 10/29/2025-10/30/2025 - No heat. Library2Go - 10/1/2025-10/6/2025 - In shop for repairs.
Amherst							
Audubon	1,101	1,152	-4.4%	10,639	10,732	-0.9%	
Clearfield	798	817	-2.3%	7,870	8,417	-6.5%	
Eggertsville-Snyder	518	461	12.4%	5,011	4,140	21.0%	
Williamsville	105	140	-25.0%	1,179	1,236	-4.6%	
Angola	119	160	-25.6%	1,703	1,835	-7.2%	
Aurora	364	351	3.7%	3,765	3,766	0.0%	
Boston	55	59	-6.8%	565	738	-23.4%	
Cheektowaga							
Julia Boyer Reinstein	1,430	1,530	-6.5%	14,362	13,714	4.7%	
Reinstein Memorial	808	742	8.9%	7,867	7,443	5.7%	
Clarence	361	418	-13.6%	4,140	4,522	-8.4%	
Collins	110	110	0.0%	1,416	1,244	13.8%	
Concord	212	215	-1.4%	1,805	2,015	-10.4%	
Eden	108	151	-28.5%	1,114	1,184	-5.9%	
Elma	180	194	-7.2%	1,828	1,917	-4.6%	
Grand Island Memorial	257	215	19.5%	2,512	2,254	11.4%	
Hamburg							
Hamburg	685	770	-11.0%	8,145	8,357	-2.5%	
Lake Shore	161	201	-19.9%	2,138	2,015	6.1%	
Lackawanna	451	562	-19.8%	4,655	4,656	0.0%	
Lancaster	669	641	4.4%	6,505	6,548	-0.7%	
Marilla	45	33	36.4%	398	320	24.4%	
Newstead	155	155	0.0%	1,645	1,659	-0.8%	
North Collins	90	113	-20.4%	1,030	1,058	-2.6%	
Orchard Park	689	627	9.9%	7,146	7,056	1.3%	
City of Tonawanda	845	752	12.4%	8,119	7,212	12.6%	
Town of Tonawanda							
Kenilworth	377	411	-8.3%	3,823	3,915	-2.3%	
Kenmore	1,425	1,392	2.4%	13,204	13,828	-4.5%	
West Seneca	1,050	983	6.8%	10,665	10,843	-1.6%	
Buffalo							
Coles	1,175	1,063	10.5%	10,739	10,983	-2.2%	
Crane	1,083	1,054	2.8%	9,838	8,619	14.1%	
Dudley	589	602	-2.2%	5,019	5,514	-9.0%	
East Clinton	0	175	-100.0%	2,048	2,995	-31.6%	
González-Soto	179	0	See note.	2,444	1,217	100.8%	
Merfiweather	1,765	1,360	29.8%	15,143	14,421	5.0%	
North Park	766	837	-8.5%	7,172	7,934	-9.6%	
Panty	508	504	0.8%	4,660	4,739	-1.7%	
Central	6,695	6,486	3.2%	66,446	56,752	17.1%	
Bookmobile Services							
Library on Wheels	0	0	#DIV/0!	0	0	#DIV/0!	
Library2Go	0	0	#DIV/0!	0	0	#DIV/0!	
System	25,987	25,511	1.9%	257,496	246,576	4.4%	
Member Libraries	13,227	13,430	-1.5%	133,987	133,402	0.4%	
Buffalo Branches	6,065	5,595	8.4%	57,063	56,422	1.1%	
Central Library	6,695	6,486	3.2%	66,446	56,752	17.1%	
Bookmobile Services	0	0	#DIV/0!	0	0	#DIV/0!	

CONTRACT MEMBER LIBRARIES - Monthly Financial Report

LIBRARY: NEWSTEAD PUBLIC LIBRARY

MONTH: Nov-25

SAP Acct.	Description	Adopted Budget	Budget Transfers	Year-to-Date Expenditures	Available Budget	Projected Utilization at 12/31	Projected Variance at 12/31	Comments
500000	Salaries - Full-time	0	0	0	0		0	
502000	Fringe Benefits	0	0	0	0		0	
<u>Utility Charges:</u>								
515000	Water	500	0	190	310		500	
515000	Sewer	500	0	175	325		500	
515000	Electric	7,000	0	6,074	926		7,000	
515000	Telephone - Maintenance	0	0	0	0		0	
510200	Dues and Fees	20	0	20	0		20	
545000	Rental Charges	0	0	0	0		0	
506200	Repairs & Maintenance Chgs.	1,750	0	210	1,540		1,750	
555050	Insurance Charges	0	0	0	0		0	
510000	Travel & Mileage Expenses	100	0	0	100		100	
516030	Refus Pickup	200	0	161	39		200	
530000	Other Expenses & Charges	1,300	0	1,660	(360)		1,300	
530000	Contingency (Bullet Aid)	0	0	0	0		0	
TOTAL EXPENSES		11,370	0	8,490	2,880	0	11,370	

DIRECT LOCAL INCOME	Adopted Budget	Budget Revisions	Y-T-D Revenues	To Be Realized	Projected Revenues	Projected Variance	Comments
Fines, Lost Books, etc.	100	0	63	37		(100)	
Copy Machines	500	0	423	77		(500)	
Print Cost Recovery	1,400	0	1,473	(73)		(1,400)	
Other Income	0	0	31	(31)		0	
State Funding	0	0	0	0		0	
Municipal Support	0	0	0	0		0	
Donations (priv. persons/foundations)	0	0	0	0		0	
Fundraising (events/booksales)	0	0	0	0		0	
Interest Income	0	0	0	0		0	
Misc Income	0	0	70	(70)		0	
Use of Fund Balance	0	0	0	0		0	
TOTAL DIRECT INCOME	2,000	0	2,060	(60)	0	(2,000)	