

Agenda for the Meeting of the Board of Trustees of the Newstead Public Library

Wednesday, October 11 @ 7 pm

Newstead Public Library

33 Main Street, Akron, NY 14001


- 1) Meeting Called to order and attendance
- 2) Approval of minutes of meeting held on Wednesday, September 13 2023

Action Required


- 3) Approval of the agenda for September 13, 2023
- 4) Public Comment
- 5) Director's report
  - a. Review of monthly report
  - b. Review of monthly library statistics
  - c. Friends of the Newstead Public Library Report
- 6) Finances
  - a. County paid
  - b. Privately paid
  - c. Other bills
  - d. Approval of Voucher Abstract
- 7) Building
  - a. HVAC Project
  - b. Roof
- 8) New Business
  - a. Fire Panel
- 9) Next Meeting November 8, 2023 @ 7 pm
- 10) Adjournment of Meeting Action Required

# Circulation

## Total Circulations


	September			Year to Date Totals			Footnotes
	2023 Total	2022 Total	% of	2023 Total	2022 Total	% of	
	Circulations	Circulations	Change	Circulations	Circulations	Change	
<b>Alden (Ewell Free)</b>	1,845	1,854	-0.5%	17,292	15,589	10.9%	<p>Libraries are operating consistent with guidance from the Erie County Department of Health (ECDOH) and Centers for Disease Control, emphasizing safety for patrons and staff.</p> <p>Crane - Closed 8/15/22-9/10/2023 - Phase 2 construction. Re-opened 9/11/2023.</p> <p>Dudley - Closed 9/19/2023 - No water.</p> <p>González-Soto - Closed 9/12/2022 - 8/27/2023 - Phase 1 Construction. Re-opened 8/28/2023.</p>
<i>Amherst</i>							
Audubon	35,576	31,833	11.8%	251,955	257,651	-2.2%	
Clearfield	29,737	28,671	3.7%	318,100	233,227	36.4%	
Eggertsville-Snyder	14,485	14,204	2.0%	134,880	109,820	22.8%	
Williamsville	4,050	5,642	-28.2%	40,265	37,632	7.0%	
<b>Angola</b>	3,406	3,233	5.4%	29,267	23,629	23.9%	
<b>Aurora</b>	13,905	13,379	3.9%	127,449	101,480	25.6%	
<b>Boston</b>	2,709	3,031	-10.6%	26,696	23,601	13.1%	
<i>Cheektowaga</i>							
Julia Boyer Reinstein	22,234	22,423	-0.8%	216,034	178,993	20.7%	
Reinstein Memorial	8,638	8,306	4.0%	79,103	63,202	25.2%	
<b>Clarence</b>	19,277	20,989	-8.2%	190,144	149,356	27.3%	
<b>Collins</b>	4,594	4,588	0.1%	43,422	32,370	34.1%	
<b>Concord</b>	4,723	4,616	2.3%	47,144	39,266	20.1%	
<b>Eden</b>	3,751	4,126	-9.1%	35,546	31,632	12.4%	
<b>Elma</b>	8,751	8,796	-0.5%	85,820	69,124	24.2%	
<b>Grand Island Memorial</b>	11,639	10,071	15.6%	102,988	82,470	24.9%	
<i>Hamburg</i>							
Hamburg	19,326	18,697	3.4%	173,530	143,823	20.7%	
Lake Shore	5,414	6,081	-11.0%	57,557	47,525	21.1%	
<b>Lackawanna</b>	4,634	4,104	12.9%	38,215	31,190	22.5%	
<b>Lancaster</b>	18,795	18,392	2.2%	189,633	147,420	28.6%	
<b>Marilla</b>	2,863	2,941	-2.7%	29,744	26,211	13.5%	
<b>Newstead</b>	5,066	4,739	6.9%	43,591	39,716	9.8%	
<b>North Collins</b>	1,881	1,551	21.3%	16,858	12,509	34.8%	
<b>Orchard Park</b>	24,002	23,697	1.3%	223,289	184,290	21.2%	
<b>City of Tonawanda</b>	9,249	8,926	3.6%	85,237	70,505	20.9%	
<i>Town of Tonawanda</i>							
Kenilworth	5,752	6,045	-4.8%	53,684	44,118	21.7%	
Kenmore	26,282	25,273	4.0%	240,368	194,951	23.3%	
<b>West Seneca</b>	21,469	20,180	6.4%	187,149	154,390	21.2%	
<i>Buffalo</i>							
Coles	2,182	2,029	7.5%	22,472	11,819	90.1%	
Crane	3,550	1,209	193.6%	3,932	51,939	-92.4%	
Dudley	4,154	4,478	-7.2%	41,372	33,114	24.9%	
East Clinton	2,766	2,741	0.9%	24,803	18,856	31.5%	
González-Soto	2,393	1,618	47.9%	2,847	26,394	-89.2%	
Merriweather	4,786	4,090	17.0%	42,719	27,853	53.4%	
North Park	10,375	11,398	-9.0%	107,991	65,264	65.5%	
Panty	2,523	2,834	-11.0%	20,445	14,957	36.7%	
<b>Central</b>	24,840	30,829	-19.4%	255,398	215,929	18.3%	
<i>Bookmobile Services</i>							
Library on Wheels	3,848	1,810	112.6%	30,428	17,220	76.7%	
Library2Go	2,061	951	116.7%	17,865	4,448	301.6%	
<i>Institutions</i>							
Correctional Facility	4,871	3,151	54.6%	45,903	3,151	1356.8%	
Holding Center	12,952	9,917	30.6%	91,038	13,504	574.2%	
<i>System</i>							
Online Renewals	638	607	5.1%	6,064	251,016	-97.6%	
Interlibrary Loans	1,419	1,026	38.3%	11,738	9,953	17.9%	
eAudiobooks	60,390	47,586	26.9%	525,547	410,951	27.9%	
eVideos	801	655	22.3%	6,457	3,612	78.8%	
eBooks	83,222	75,182	10.7%	761,782	685,627	11.1%	
eMusic	213	213	0.0%	1,981	1,256	57.7%	
eMagazines	11,271	6,350	77.5%	68,244	27,275	150.2%	
<b>B&amp;ECPL Totals</b>	<b>573,308</b>	<b>535,062</b>	<b>7.1%</b>	<b>5,173,986</b>	<b>4,439,828</b>	<b>16.5%</b>	
Member Libraries	334,053	326,388	2.3%	3,084,960	2,545,690	21.2%	
Buffalo Branches	32,729	30,397	7.7%	266,581	250,196	6.5%	
Central Library	24,840	30,829	-19.4%	255,398	215,929	18.3%	
Bookmobile Services	5,909	2,761	114.0%	48,293	21,668	122.9%	
Institutions	17,823	13,068	36.4%	136,941	16,655	722.2%	
System	157,954	131,619	20.0%	1,381,813	1,389,690	-0.6%	

## Library Visits

	September			Year to Date Totals			Footnotes
	2023	2022	% of	2023	2022	% of	
	Total Sessions	Total Sessions	Change	Total Sessions	Total Sessions	Change	
Alden (Ewell Free)	704	823	-14.5%	7,697	7,741	-0.6%	<p>Libraries are operating consistent with guidance from the Erie County Department of Health (ECDOH) and Centers for Disease Control, emphasizing safety for patrons and staff.</p> <p>Central - New visitor counters installed 7/13/2023.</p> <p>Crane - Closed 8/15/22-9/10/2023 - Phase 2 construction. Re-opened 9/11/2023.</p> <p>Dudley - Closed 9/19/2023 - No water.</p> <p>González-Soto - Closed 9/12/2022 - 8/27/2023 - Phase 1 Construction. Re-opened 8/28/2023.</p>
<i>Amherst</i>							
Audubon	10,158	8,427	20.5%	70,547	79,508	-11.3%	
Clearfield	10,107	9,153	10.4%	105,662	87,563	20.7%	
Eggertsville-Snyder	4,269	4,429	-3.6%	42,415	39,474	7.5%	
Williamsville	1,795	2,259	-20.5%	16,370	17,182	-4.7%	
Angola	2,068	2,456	-15.8%	25,203	28,589	-11.8%	
Aurora	5,472	4,678	17.0%	48,022	42,452	13.1%	
Boston	1,019	1,197	-14.9%	10,567	10,434	1.3%	
<i>Cheektowaga</i>							
Julia Boyer Reinstein	7,954	7,575	5.0%	73,142	68,737	6.4%	
Reinstein Memorial	3,535	3,113	13.6%	33,118	27,880	18.8%	
Clarence	5,521	5,190	6.4%	56,992	47,303	20.5%	
Collins	1,973	1,919	2.8%	13,385	11,270	18.8%	
Concord	2,644	2,317	14.1%	23,552	22,587	4.3%	
Eden	1,073	1,182	-9.2%	11,990	11,864	1.1%	
Elma	3,166	3,020	4.8%	31,008	28,450	9.0%	
Grand Island Memorial	3,704	3,685	0.5%	36,255	34,017	6.6%	
<i>Hamburg</i>							
Hamburg	6,761	6,183	9.3%	68,469	57,286	19.5%	
Lake Shore	2,914	2,544	14.5%	27,385	25,184	8.7%	
Lackawanna	2,661	2,715	-2.0%	24,587	26,100	-5.8%	
Lancaster	6,329	5,823	8.7%	65,002	56,284	15.5%	
Marilla	935	892	4.8%	8,498	8,087	5.1%	
Newstead	2,278	2,093	8.8%	24,869	21,431	16.0%	
North Collins	998	894	11.6%	9,877	8,762	12.7%	
Orchard Park	9,963	10,332	-3.6%	97,257	89,868	8.2%	
City of Tonawanda	3,881	3,659	6.1%	37,045	32,791	13.0%	
<i>Town of Tonawanda</i>							
Kenilworth	3,323	3,204	3.7%	27,527	25,177	9.3%	
Kenmore	8,019	7,489	7.1%	76,470	70,175	9.0%	
West Seneca	7,368	6,603	11.6%	75,126	68,908	9.0%	
<i>Buffalo</i>							
Coles	3,041	3,033	0.3%	27,562	18,896	45.9%	
Crane	2,883	0	See note.	2,883	21,250	-86.4%	
Dudley	2,043	2,232	-8.5%	21,654	22,713	-4.7%	
East Clinton	1,426	1,320	8.0%	10,872	11,103	-2.1%	
González-Soto	1,619	1,082	49.6%	1,900	22,969	-91.7%	
Merriweather	8,392	6,498	29.1%	67,190	60,256	11.5%	
North Park	4,367	5,318	-17.9%	46,177	40,457	14.1%	
Panty	2,492	2,774	-10.2%	23,813	17,871	33.2%	
<i>Central</i>	24,584	16,929	45.2%	194,710	140,098	39.0%	
<i>Bookmobile Services</i>							
Library on Wheels	2,456	585	319.8%	12,729	10,087	26.2%	
Library2Go	256	227	12.8%	1,895	2,201	-13.9%	
<i>Institutions</i>							
Correctional Facility	955	635	50.4%	10,111	5,395	87.4%	
Holding Center	526	647	-18.7%	5,452	3,342	63.1%	
<b>System</b>	<b>175,632</b>	<b>155,134</b>	<b>13.2%</b>	<b>1,574,985</b>	<b>1,431,742</b>	<b>10.0%</b>	
Member Libraries	120,592	113,854	5.9%	1,148,037	1,055,104	8.8%	
Buffalo Branches	26,263	22,257	18.0%	202,051	215,515	-6.2%	
Central Library	24,584	16,929	45.2%	194,710	140,098	39.0%	
Bookmobile	2,712	812	234.0%	14,624	12,288	19.0%	
Institutions	1,481	1,282	15.5%	15,563	8,737	78.1%	


## Registered Public Access Computer Sessions

### Session Counts Per Outlet

	Session Counts Per Outlet						Footnotes
	September			Year to Date Totals			
	2023	2022	% of	2023	2022	% of	
Library	Total Sessions	Total Sessions	Change	Total Sessions	Total Sessions	Change	
Alden (Ewell Free)	64	57	12.3%	624	542	15.1%	<p>Libraries are operating consistent with guidance from the Erie County Department of Health (ECDOH) and Centers for Disease Control, emphasizing safety for patrons and staff.</p> <p>Crane - Closed 8/15/22-9/10/2023 - Phase 2 construction. Re-opened 9/11/2023.</p> <p>Dudley - Closed 9/19/2023 - No water.</p> <p>González-Soto - Closed 9/12/2022 - 8/27/2023 - Phase 1 Construction. Re-opened 8/28/2023.</p>
<i>Amherst</i>							
Audubon	1,052	917	14.7%	6,681	8,409	-20.5%	
Clearfield	883	813	8.6%	8,103	6,502	24.6%	
Eggertsville-Snyder	409	494	-17.2%	4,089	4,056	0.8%	
Williamsville	155	205	-24.4%	1,188	1,400	-15.1%	
Angola	152	182	-16.5%	1,478	1,569	-5.8%	
Aurora	362	412	-12.1%	3,423	3,039	12.6%	
Boston	71	65	9.2%	543	615	-11.7%	
<i>Cheektowaga</i>							
Julia Boyer Reinstein	1,336	1,286	3.9%	11,865	11,698	1.4%	
Reinstein Memorial	728	769	-5.3%	7,177	6,458	11.1%	
Clarence	428	466	-8.2%	3,978	3,655	8.8%	
Collins	95	138	-31.2%	1,116	879	27.0%	
Concord	232	183	26.8%	1,767	1,717	2.9%	
Eden	113	98	15.3%	984	917	7.3%	
Elma	183	123	48.8%	1,841	1,600	15.1%	
Grand Island Memorial	254	256	-0.8%	2,068	2,266	-8.7%	
<i>Hamburg</i>							
Hamburg	811	786	3.2%	7,756	7,657	1.3%	
Lake Shore	204	229	-10.9%	2,111	2,040	3.5%	
Lackawanna	518	453	14.3%	4,482	3,899	15.0%	
Lancaster	573	626	-8.5%	5,651	5,835	-3.2%	
Marilla	37	34	8.8%	348	290	20.0%	
Newstead	156	183	-14.8%	1,628	1,431	13.8%	
North Collins	82	105	-21.9%	820	943	-13.0%	
Orchard Park	706	622	13.5%	6,325	5,116	23.6%	
City of Tonawanda	726	647	12.2%	5,943	5,231	13.6%	
<i>Town of Tonawanda</i>							
Kenilworth	344	391	-12.0%	3,314	3,540	-6.4%	
Kenmore	1,276	1,346	-5.2%	11,361	11,887	-4.4%	
West Seneca	1,053	1,013	3.9%	9,328	9,231	1.1%	
<i>Buffalo</i>							
Coles	949	902	5.2%	8,918	5,961	49.6%	
Crane	271	0	See note.	271	3,273	-91.7%	
Dudley	497	429	15.9%	4,529	4,809	-5.8%	
East Clinton	415	266	56.0%	2,622	2,543	3.1%	
González-Soto	262	219	19.6%	298	4,890	-93.9%	
Merriweather	1,536	1,316	16.7%	13,291	11,899	11.7%	
North Park	946	1,165	-18.8%	10,034	8,489	18.2%	
Panty	452	477	-5.2%	4,627	3,421	35.3%	
<i>Central</i>	4,987	6,634	-24.8%	57,163	51,176	11.7%	
<i>BookmobileServices</i>							
Library on Wheels	0	0	#DIV/0!	0	0	#DIV/0!	
Library2Go	0	0	#DIV/0!	0	0	#DIV/0!	
<b>System</b>	<b>23,318</b>	<b>24,307</b>	<b>-4.1%</b>	<b>217,745</b>	<b>208,883</b>	<b>4.2%</b>	
Member Libraries	13,003	12,899	0.8%	115,992	112,422	3.2%	
Buffalo Branches	5,328	4,774	11.6%	44,590	45,285	-1.5%	
Central Library	4,987	6,634	-24.8%	57,163	51,176	11.7%	
Bookmobile Services	0	0	#DIV/0!	0	0	#DIV/0!	

## WiFi

### Total Logins

	September			Year to Date Totals			Footnotes
	2023	2022	% of	2023	2022	% of	
	Total Sessions	Total Sessions	Change	Total Sessions	Total Sessions	Change	
Alden (Ewell Free)	449	508	-11.6%	3,852	3,924	-1.8%	Libraries are operating consistent with guidance from the Erie County Department of Health (ECDOH) and Centers for Disease Control, emphasizing safety for patrons and staff.  Crane - Closed 8/15/22-9/10/2023 - Phase 2 construction. Re-opened 9/11/2023.  Dudley - Closed 9/19/2023 - No water.  González-Soto - Closed 9/12/2022 - 8/27/2023 - Phase 1 Construction. Re-opened 8/28/2023.
<i>Amherst</i>							
Audubon	3,921	2,096	87.1%	26,530	18,355	44.5%	
Clearfield	2,360	2,038	15.8%	23,566	19,342	21.8%	
Eggertsville-Snyder	1,033	978	5.6%	8,785	9,065	-3.1%	
Williamsville	1,246	371	235.8%	10,366	11,075	-6.4%	
Angola	153	205	-25.4%	1,139	1,862	-38.8%	
Aurora	1,846	2,175	-15.1%	16,160	18,670	-13.4%	
Boston	179	167	7.2%	1,647	1,538	7.1%	
<i>Cheektowaga</i>							
Julia Boyer Reinstein	1,390	1,079	28.8%	11,522	10,070	14.4%	
Reinstein Memorial	738	631	17.0%	6,502	5,871	10.7%	
Clarence	1,292	982	31.6%	11,870	9,463	25.4%	
Collins	291	272	7.0%	2,461	2,078	18.4%	
Concord	596	509	17.1%	4,709	4,757	-1.0%	
Eden	198	171	15.8%	1,558	1,907	-18.3%	
Elma	351	319	10.0%	3,284	2,859	14.9%	
Grand Island Memorial	716	681	5.1%	6,010	6,067	-0.9%	
<i>Hamburg</i>							
Hamburg	1,574	1,678	-6.2%	14,867	15,282	-2.7%	
Lake Shore	509	365	39.5%	4,130	3,583	15.3%	
Lackawanna	467	450	3.8%	4,207	3,728	12.8%	
Lancaster	1,585	1,568	1.1%	13,416	14,071	-4.7%	
Marilla	76	82	-7.3%	739	796	-7.2%	
Newstead	404	308	31.2%	4,117	3,396	21.2%	
North Collins	394	374	5.3%	3,191	3,176	0.5%	
Orchard Park	1,818	1,614	12.6%	16,591	14,155	17.2%	
City of Tonawanda	1,075	925	16.2%	7,795	5,561	40.2%	
<i>Town of Tonawanda</i>							
Kenilworth	523	547	-4.4%	4,185	4,040	3.6%	
Kenmore	1,974	1,952	1.1%	17,651	17,414	1.4%	
West Seneca	2,017	1,826	10.5%	16,867	16,167	4.3%	
<i>Buffalo</i>							
Coles	896	983	-8.9%	8,466	6,908	22.6%	
Crane	1,142	19	5910.5%	2,497	3,351	-25.5%	
Dudley	2,549	1,985	28.4%	17,529	12,558	39.6%	
East Clinton	684	745	-8.2%	5,153	6,132	-16.0%	
González-Soto	771	2,373	-67.5%	4,284	18,618	-77.0%	
Merriweather	1,152	1,097	5.0%	10,897	9,778	11.4%	
North Park	1,045	1,226	-14.8%	9,779	9,202	6.3%	
Panty	1,291	1,320	-2.2%	11,039	10,246	7.7%	
<i>Central</i>	14,588	15,543	-6.1%	131,094	123,757	5.9%	
<i>Bookmobile Services</i>							
Library on Wheels	122	80	52.5%	789	565	39.6%	
Library2Go	0	0	#DIV/0!	0	0	#DIV/0!	
<b>System</b>	<b>53,415</b>	<b>50,242</b>	<b>6.3%</b>	<b>449,244</b>	<b>429,387</b>	<b>4.6%</b>	
Member Libraries	29,175	24,871	17.3%	247,717	228,272	8.5%	
Buffalo Branches	9,530	9,748	-2.2%	69,644	76,793	-9.3%	
Central Library	14,588	15,543	-6.1%	131,094	123,757	5.9%	
Bookmobile Services	122	80	52.5%	789	565	39.6%	

# Programs

## Report prog

9/2023  
NEWSTEAD

Updated

Action	Program Date	Title	Number of Programs	Total Attendance	Type (R/LV/RV)	Type (G/Oo/SD/Oo)	Target Audience	Outreach?	Technology/ Digital Literacy	Tutoring/ Literacy
<input type="checkbox"/> Delete	09/02/2023	Peace love Yarn	1	6	Regular	Group	Adults	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No
<input type="checkbox"/> Delete	09/05/2023	Tai Chi	3	46	Regular	Group	Adults	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No
<input type="checkbox"/> Delete	09/05/2023	Book Club	1	7	Regular	Group	Adults	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No
<input type="checkbox"/> Delete	09/05/2023	Toddler Storytime	2	47	Regular	Group	Intergenerational/Combined	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No
<input type="checkbox"/> Delete	09/05/2023	Rainbow Youth	3	24	Regular	Group	Teens	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No
<input type="checkbox"/> Delete	09/05/2023	Read to Ruby	18	18	Regular	One-on-One	Intergenerational/Combined	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No
<input type="checkbox"/> Delete	09/06/2023	Read to Daisy	10	10	Regular	One-on-One	Children 5 and under	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No
<input type="checkbox"/> Delete	09/11/2023	Mahjong	3	23	Regular	Group	Adults	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No
<input type="checkbox"/> Delete	09/12/2023	Feelings Rock with Ms. Vicki	2	85	Regular	Group	Children 5 and under	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No
<input type="checkbox"/> Delete	09/13/2023	Stories in Russell Park	2	13	Regular	Group	Intergenerational/Combined	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No
<input type="checkbox"/> Delete	09/16/2023	Lego Club	1	2	Regular	Group	Children 6-11	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No
<input type="checkbox"/> Delete	09/18/2023	Yoga for Ages 4 - 10	1	5	Regular	Group	Intergenerational/Combined	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No
<input type="checkbox"/> Delete	09/20/2023	Pressed Flower Crafting	1	22	Regular	Group	Adults	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No
<input type="checkbox"/> Delete	09/21/2023	Akron Elementary Open Hou	1	120	Regular	Group	Intergenerational/Combined	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No
<input type="checkbox"/> Delete	09/26/2023	Emergency Kit Giveaway	1	33	Regular	Group	Adults	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No
<input type="checkbox"/> Delete	09/27/2023	Book a Technology Trainer A	4	4	Regular	One-on-One	Adults	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No
<input type="checkbox"/> Delete	09/27/2023	APA Preschool	1	14	Regular	Group	Children 5 and under	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No
<input type="checkbox"/> Delete	09/30/2023	In the Kitchen with Val	4	172	Recorded Virtual	Group	Intergenerational/Combined	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No
<input type="checkbox"/> Delete	09/30/2023	PBS	5	82	Recorded Virtual	Group	Adults	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No

# CONTRACT MEMBER LIBRARIES - Monthly Financial Report

MONTH: Oct-23

LIBRARY: NEWSTEAD PUBLIC LIBRARY

SAP Acct.	Description	Adopted Budget	Budget Transfers	Year-to-Date Expenditures	Available Budget	Projected Utilization at 12/31	Projected Variance at 12/31	Comments
500000	Salaries - Full-time	0	0	0	0		0	
502000	Fringe Benefits	0	0	0	0		0	
<b>Utility Charges:</b>								
515000	Water	500	0	217	283		500	
515000	Sewer	500	0	207	293		500	
515000	Electric	7,000	0	3,537	3,463		7,000	
515000	Telephone - Maintenance	0	0	0	0		0	
510200	Dues and Fees	20	0	20	0		20	
545000	Rental Charges	0	0	0	0		0	
506200	Repairs & Maintenance Chgs.	2,000	0	106	1,894		2,000	
555050	Insurance Charges	0	0	0	0		0	
510000	Travel & Mileage Expenses	100	0	61	39		100	
516030	Refuse Pickup	200	0	118	82		200	
530000	Other Expenses & Charges	600	0	562	38		600	
530000	Contingency (Bullet Aid)	0	0	0	0		0	
	<b>TOTAL EXPENSES</b>	<b>10,920</b>	<b>0</b>	<b>4,828</b>	<b>6,092</b>	<b>0</b>	<b>10,920</b>	

DIRECT LOCAL INCOME	Adopted Budget	Budget Revisions	Y-T-D Revenues	To Be Realized	Projected Revenues	Projected Variance	Comments
Fines, Lost Books, etc.	25	0	257	(232)		(25)	
Copy Machines	400	0	560	(160)		(400)	
Print Cost Recovery	1,200	0	998	202		(1,200)	
Other Income	0	0	28	(28)		0	
State Funding	0	0	0	0		0	
Municipal Support	0	0	0	0		0	
Donations (priv. persons/foundations)	0	0	0	0		0	
Fundraising (events/booksales)	0	0	0	0		0	
Interest Income	0	0	0	0		0	
Misc Income	0	0	0	0		0	
Use of Fund Balance	0	0	0	0		0	
<b>TOTAL DIRECT INCOME</b>	<b>1,625</b>	<b>0</b>	<b>1,843</b>	<b>(218)</b>	<b>0</b>	<b>(1,625)</b>	