

Newstead Public Library **Approved**

Board of Trustees

October 14, 2020

Board Members Present: Sue Brown, Sue Sweitzer, Tara Middaugh, Bob Tiedt

At Large: Library Director Kristine Sutton

Call to Order: 7:06 pm Motion to approve- Sue S, Seconded- Bob

Approval of Minutes from September 9, 2020 meeting: Motion to approve- Sue S, seconded Bob

Approval of the agenda for October 14, 2020: Motion to approve - Sue S, seconded Sue B

Library Business

Finances: Motion to approve vouchers Sue S, seconded Sue B

Building: The town is installing Merv 13 filters in all of their buildings to improve air quality. The town is also still seeking a solution to the water/drainage issue at the back of the building.

New Business: Reviewed monthly report and library statistics

Library hours – watching trends to see how they play out, leaving them as is & will determine if they need to be changed after the new year.

Reviewed virtual programs and once again applauded "In-House" programs, a book club was added last week & the Children's Book Sale was a success, raising approximately \$1,000

Michele Asmus, PT Librarian retired but has come back to work One day a week.

Next meeting: Possibly November 11, 2020 at 7 pm which is Veteran's Day, Kristine will reach out to the Board two weeks before to see if it is necessary to meet in person, we may do a google meet

Meeting Adjourned: 7:34 pm, Motion to adjourn - Sue S, Seconded- Bob