

Newstead Public Library

Board of Trustees

November 20, 2019

Board Members Present: Sue Brown, Mary Mangan, Sue Sweitzer, Bob Tiedt, Tara Middaugh

At Large: Library Director Kristine Sutton

Call to Order: 7:03 PM Motion to approve- Sue S. Seconded- Mary

Approval of Minutes from October 2019 meeting: Motion to approve- Sue S, seconded Bob

Approval of Agenda for November 20, 2019 meeting: Motion to approve- Sue B. Seconded-Mary

Library Activities & Community Events

Adult Events: Mahjong (weekly 5-9), Tuesday Morning Book Club (10), Evening Book Club (5), Tai Chi Chih (5 sessions- 54), DIY Apple Cider Vinegar (6), DSS (2 sessions- 5)

Intergenerational Events: Jumpbunch- (2 sessions - 24 kids), Music with Mar (15), FallFest (177), Wolcottsville Wildlife Refuge (28)

Children's Events: Story Time (2 sessions-14), Therapy Dogs (4 dog visits- 9 kids), Lego Club (2), Girl Scout Recruitment (4)

Teen Events: Halloween Stem (4)

Community Events - Outreach: One Church (32), Research Skill Instruction to Mr. Brege's Class at Akron @ Media Center (24)

Library Business

Library Stats- Visits were up (+11.1%), Computer Sessions were down (-12.3%), WiFi was down (-24.3%)

Friends of Newstead Public Library- \$14, 482.60 Balance, taxes are done, Book Sale made approximately \$1800

Finances- Reviewed Internet Safety and Acceptable Use Policy (County wide policy from Central, no changes), reviewed Procurement Policies and Procedures (no changes), reviewed Circulation Policy (adopted from Central, no changes)

Building: No problems

Old Business:

- Hired Dale Gooch for the Caretaker Position.
- The last day of Music with Mar is 12/3, Kristine will research an alternative teacher

New Business:

- Kristine is submitting to alter holiday closing dates for 2020 so the library can be open on July 3 and Good Friday

Meeting Adjourned: 7:37 Motion to adjourn - Sue B, Seconded- Sue S

Next meeting: December 11, 2019