Newstead Public Library
Board of Trustees
May 10, 2017

Board Members: Sue Brown, Tara Middaugh, Bob Tiedt
At Large: Library Director Kristine Sutton, Newstead Councilman John Jendrowski
Call to Order: 7:06 PM

Approval of Minutes
Tara made a motion to approve April minutes and Bob seconded.

Approval of Agenda
Sue Brown made motion to approve agenda, Tara seconded.

Library Activities & Community Events


Children’s Events: APA visit (1)- 21, STEAMpunk(4) -13, Lego- 17, Jumpbunch (1)-5, Yoga (age3-5) (6)- 45, Amazing Animals- 13, Girl Scout Crafternoon for Daisy’s- 2, American Girl Program- 8, Tail Waggin’ Tutors- Therapy Dog Reading (2)- 13

Teen Events: Life of a Writer (1)- 4

Outreach- Kristine met with Todd Esposito and Diane Nigro to share Early Literacy Grant information.

Library Business

Library Stats-
1- Reviewed program statistics by age groups,
2- New format for library comparison stats (felt there is a need for numbers from previous year)
3- Comparison to like size libraries
4- Reviewed expenditures (decrease in electric bill from previous month but still high)

Approval of Expenditures
Motion to approve expenditures was made by Tara, seconded by Sue Brown.
Building

1- Bathrooms in the basement plugged recently. Bill to discuss with Mike Lotz.
2- Water leaks in the hallway and meeting room- caulked around air conditioning unit, possibly rain related?
3- Bricks have holes in mortar- Painttech provided a $995 estimate. Town to cover. Outside wall (East side) should be sealed- John to check if town or county will cover.
4- Broken window, possibly caused by stone thrown from plowing/snow blowing.

New Business

1- Reviewed and voted to approve State Report: 3 Yes / 0 No
2- Reviewed and discussed Early Literacy Public Forum results
   a- Demographics- population breakdown
   b- Methodology and people involved
   c- Community assets were identified
   d- Focus Group findings were provided
   e- Key concerns from stakeholder interviews were presented
   f- Analysis of information learned with recommendations given
3- Library Survey- Kristine emailed proposed survey on Friday after the meeting.

Meeting Adjourned: 8:23  Next meeting:  June 14, 2017

Tara made motion to adjourn meeting, Bob seconded.