Newstead Public Library
Board of Trustees
March 19, 2014

Board Members Present: Sue Brown, Cheryl Esposito, Mary Mangan, Sue Sweitzer
Board Members Not Present: Sarah Rooney
At Large: Library Director Kristine Sutton, Councilwoman Marybeth Whiting
Call to Order: 7:35 pm

Library Activities & Community Events
Monthly Clubs: Reminisce Program, Book Club, Peace, Love and Yarn, Lego Club
School Visits: Headstart had three visits; St. Michael’s Pre-School had one visit
Programs: Artsy in Akron (Art Services Initiative of Western NY) included Zentangle
and Gardening. Couponing Class held 3/8. Read Across America held 3/3 in celebration
of Dr. Seuss’s birthday. Agricultural kid’s program- “Who Grew My Soup?” held 3/17
as part of Agricultural Literacy Week. Stuffed Animal Storytime & Craft held 3/19.
Author Isaiah Rashad will discuss his book “Battlefield Business” on 3/26. Wizard of Oz
program rescheduled from 3/12 to 4/30.
Other: Friends of the Library book sorting party held 3/10. Fundraising raffle: artwork
donated by Tina Tompkins Ames-drawing will be on 4/16.

Library Business
• On 3/10/14 the Newstead Town Board approved the appointment of Mary Mangan to
  the Board of Trustees to fill a position vacated by Kathy Chubb, term expiring on
  12/31/14
• B&ECPL audit being conducted. Newstead submitted financial reports from 2011,
  2012 and 2013. Board reviewed the monthly financial report for February.
• Friends of the Library 501c3 expected to be ready for signatures soon
• ACT Workshop will be held at the Central Library on 3/22/14. Results of the Siena
  College survey will be discussed. Full report available at www.bit.ly/1itdLDh
• Library was closed on 3/12 due to inclement weather
• Buffalo News Books for Kids drive-our library has a collection box
• A food drive is being held by the office of Assemblywoman Jane Corwin. A collection
  box is located in the front of our library.
• Niagara chocolate fundraiser-library makes $.50 on each bar
• Headstart requesting permission for the library to be designated as an emergency shelter
  in the event of evacuation from their site. Board is agreeable to the request.
• Lighting for the magazine racks-Kristine is getting prices.
• Patron Door Count down 8.5%, circulation down 5.1%. Weather likely played a role in
  reduced numbers system wide. WIFI use up 52.2%.
• 2013 brochure: Erie County Taxpayers: Your Library...A Great Return on Your
  Investment and the 2014 B&ECPL Pocket Budget Guide was reviewed by the Board.
  Both items are available for patrons.

Staff News
• Affordable Care Act does not apply to staff that occasionally work over 19 hrs. (i.e. to
  cover vacations).
• Kristine will be on vacation 3/15-3/22
• Michele will be on vacation 3/31-4/4

Meeting Adjourned: 8:20 pm