

**Newstead Public Library
Board of Trustees Meeting
March 7th, 2012**

Secretary's Report

Present: Sue Brown, Kathy Chubb, Cheryl Esposito, Sue Sweitzer, Kristine Sutton
Invited: Councilman Jim Mayrose (liaison – town board)
Not Present: Sarah Rooney

1. Call to Order

- Sue Brown, Board President, called the meeting to order at 7:35 pm at the Newstead Public Library.

2. Future Minutes

- The minutes will be posted on-line. Start date: March 2012

3. Approval of Agenda

- Sue Brown moved and Cheryl Esposito seconded the motion to approve the agenda.

4. Library Activities and Community Events

- Winter story time is just winding down. 23 participants.
- Other programs included;
 - Monthly Reminisce Program (adults)
 - Monthly Book Clubs (child and adult)
 - Monthly Lego Club (beginning in March)
 - Family Programs (Egg Drop – 29 participants and Junk Wars – 38 participants)
 - Computer Classes (Internet – 11 participants and Email Basics – 14 participants)
 - February Break Activities (Game Day – 14 attendance and Dolphin Tale Movie – 10 attendance)
 - Beach Party Bash with Mr. J – 42 attendance
 - Headstart visits – 13

5. Meeting Room Use

- Univera – Medicare information
- Akron Fire Department – Fire/Police Training Course

6. Library Business

- New Board member – Sarah Rooney
- 2 updated quotes for security cameras received and reviewed by board. Sue Brown will contact both companies with further questions before any decision is made.
- Open Meeting Law – posting meetings on-line
- Part-time clerk search

- New shelving to be installed-electrical issue (Mike Lotz to do electrical)
- 10 year anniversary in June. Glenn Colton is scheduled to perform.
- Meeting room use approved for supervised sibling visit – Gateway-Longview

7. Trustee Workshop 2012

- Kristine Sutton and Sue Brown will be attending the Trustee Workshop on Saturday, March 24th.

8. Review of Circulation Statistics and Registered Public Computer Sessions

- Recognition of the increase in circulation and slight decrease in computer usage for the month of February.

9. Adjournment

- Kristine Sutton moved and Sue Sweitzer seconded a motion to adjourn at 8:35 pm.