Newstead Public Library
Board of Trustees Meeting
March 7th, 2012

Secretary's Report

Present: Sue Brown, Kathy Chubb, Cheryl Esposito, Sue Sweitzer, Kristine Sutton
Invited: Councilman Jim Mayrose (liaison – town board)
Not Present: Sarah Rooney

1. Call to Order
   - Sue Brown, Board President, called the meeting to order at 7:35 pm at the Newstead Public Library.

2. Future Minutes
   - The minutes will be posted on-line. Start date: March 2012

3. Approval of Agenda
   - Sue Brown moved and Cheryl Esposito seconded the motion to approve the agenda.

4. Library Activities and Community Events
   - Winter story time is just winding down. 23 participants.
   - Other programs included:
     Monthly Reminisce Program (adults)
     Monthly Book Clubs (child and adult)
     Monthly Lego Club (beginning in March)
   - Family Programs (Egg Drop – 29 participants and Junk Wars – 38 participants)
     Computer Classes (Internet – 11 participants and Email Basics – 14 participants)
   - February Break Activities (Game Day – 14 attendance and Dolphin Tale Movie – 10 attendance)
   - Beach Party Bash with Mr. J – 42 attendance
   - Headstart visits – 13

5. Meeting Room Use
   - Univera – Medicare information
   - Akron Fire Department – Fire/Police Training Course

6. Library Business
   - New Board member – Sarah Rooney
   - 2 updated quotes for security cameras received and reviewed by board. Sue Brown will contact both companies with further questions before any decision is made.
   - Open Meeting Law – posting meetings on-line
   - Part-time clerk search
o New shelving to be installed-electrical issue (Mike Lotz to do electrical)
o 10 year anniversary in June. Glenn Colton is scheduled to perform.
o Meeting room use approved for supervised sibling visit – Gateway-Longview

7. Trustee Workshop 2012
   o Kristine Sutton and Sue Brown will be attending the Trustee Workshop on Saturday, March 24th.

8. Review of Circulation Statistics and Registered Public Computer Sessions
   o Recognition of the increase in circulation and slight decrease in computer usage for the month of February.

9. Adjournment
   o Kristine Sutton moved and Sue Sweitzer seconded a motion to adjourn at 8:35 pm.