Newstead Public Library
Board of Trustees Meeting
June 13, 2012

Board Members Present: Sue Brown, Sue Sweitzer, Sarah Rooney
Board Members Not Present: Kathy Chubb, Cheryl Esposito
At Large: Newstead Town Councilman Jim Mayrose, Library Director Kristine Sutton

Approval of Minutes: Meeting minutes of May 9, 2012 were reviewed. A motion to accept was made by Sue Sweitzer and Sarah Rooney. All were in favor.

Special Guest: Attorney Don Schonn
Discussed the Friends of the Library applying for a 501(c) 3 status. Don will handle the paperwork for the Friends. Kristine will forward to Don the names of the Friends Board members.

Library Activities & Community Events from May

*Sign Language Class* – 14 students
*Monthly Reminisce Program* - 6
*Monthly Kid’s and Adult Book Club*
*Monthly Lego Club* – May 19 - 13
*SPCA program* - 5
*Battle of the Books Information Night* - 11
*Downloads 2 Go training* - 11
*Headstart class visits* – 4
*Kindergarten Class Visit* - 3
*Friends of the Library – Book Sale* May 9, 11 & 12
*Friends of the Library Sidewalk Sale* – June 9th
*Summer Preschool Storytime has started*
*Glenn Colton* – June 6 – over 60 people – Great Show!!

Meeting Room Use
   Univera – re: Medicare to the public

Library Business

- Circulation for May 2012 was down 6.7% from May 2011 – Result of unusually warm May weather
- Town has secured a contractor to fix meeting room roof
- Kristine is working on obtaining quotes for an automatic handicap door opener
- Councilman Jim Mayrose shared that the Town did not receive a grant to for the basement work. However there will be another round in the Fall and the Town should see funds then.
- Next A.C.T. meeting on June 20th
- Golf Raffle drawing, tonight
- Kristine would like to purchase a laptop for library/meeting room use – Board approved
- Newstead Public Library now has a Facebook Page
- Resolution was passed to by the Board of Trustees of the Newstead Public Library to adopt 2012 Contract
- No Board Meeting scheduled for the summer months of July and August
Meeting Adjourned: 8:15 pm