

**ORCHARD PARK PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
March 15, 2022**

PRESENT:

Doug McFarland, President
Ann Marie Newbury, Vice President on mobile
Peggy Errington, Library Director
Marianne Eimer, Secretary
Jack Hinnners, Treasurer
Paul Pietrantone, School Liaison
Sharon Spagnoli, Friends of the Library representative

ABSENT:

Peggy Snajczuk, ACT Liaison
Conor Flynn, Town Representative

Opening:

The meeting was opened by Doug McFarland at 9:05 AM.

Public Comment:

George Buscaglia Suspension: Mr. Buscaglia had requested to meet with Board members at this meeting of March 15, 2022 to discuss his library suspension. He was notified by the Library Director of the correct time and date of this meeting. He failed to attend the meeting in the Orchard Park Library.

Orchard Park Historical Society thank you letter: Chris Gibbons from the Orchard Park Historical Society sent a thank you letter to Peggy Errington, Library Director, specifically thanking Tim Allman for his exceptional help due to his expertise as a Tech Trainer.

Minutes:

The minutes were approved from our last meeting on a motion from Doug McFarland and seconded by Jack Hinnners.

Treasurer's Report:

Jack Hinnners reported that community funds are in good shape, with no major changes. Community funds earned \$1,600.00 for the month. The Treasurer's Report showed that Vouchers 355 - 363 were approved for operating funds and Vouchers 484 - 486 were approved for donated funds. Jack Hinnners reported that the library has received a \$20,000 grant through the efforts of State Assemblyman Patrick Burke which will be used to upgrade technology and introduce components needed for Virtual Reality activities. Marianne Eimer moved to approve the report, seconded by Doug McFarland. Motion carried.

Contracting Library Financial Report:

Peggy Errington reported that currently financial figures continue to be solvent at this time. Due to the impact of the COVID pandemic, Erie County will be revamping revenue expectations for the Orchard Park Public Library. Doug McFarland moved to approve the report, seconded by Jack Hinnners. Motion carried.

Librarian's Report:

Peggy Errington reported that library attendance statistics continue to improve. Children's programs are well attended, with increased openings possible during summer due to open doors and outside meetings. Both the Escape Room and Scavenger Hunt activities continue to be popular. Class visits will not resume until April or May. Additional STEM/STEAM related activities may be located in the foyer in the future. A wired cart offering power will allow a greater use of the Meeting Room for more technological connectivity. Peggy Errington reported the library will continue to explore partnerships with the Orchard Park Central Schools Computer Labs. Doug McFarland moved to approve the report, seconded by Jack Hinners. Motion carried.

Building and Grounds Report:

Peggy Errington reported that a heating unit was repaired in January. The security system has been checked and is up-to-date. It has been reset and has had updated hardware installed.

ACT Meeting:

Peggy Errington reported that there will be a General Meeting on May 7th at the Central Library. The newly appointed Director of the B&ECPL will be introduced. A short video from all Contract Libraries and Board of Directors will be produced by each library prior to this meeting to be given to the Director.

Friends of the Library Report:

Sharon Spagnoli reported the Friends website has been updated. A new cart is now being filled with gift books, which is located near the Reference Desk. Tables have been set up to accommodate the Pop-up Sale slated for Wednesday, March 16th through Friday, March 18th and ending with a bag sale on Saturday, March 19th. Additional pop-up sales are being planned with such themes as cookbooks, and non-fiction. A summer sale is expected to be set up in a tent outside.

Unfinished Business:

FOIL Request that had been denied never had a Denial Appeal filed with the library.

The library now has a refuse contract with the Modern Disposal Company starting April 1, 2022. The cost has been reduced to \$160.00 per month compared to a previous cost of \$400.00 per month charged by Waste Management. The library falls under the category of a subsidiary of the Town's contract.

Update on the OPCS ArtSplash! Event. Now scheduled for Friday, May 20th, with tickets being issued for attendance. Art projects will be on display with a controlled number of people allowed in at one time. Masks will be available.

New Business:

A resolution was made by Doug McFarland and seconded by Marianne Eimer to approve the 2021 State Report. Motion carried.

All Board members in attendance signed and submitted Conflict of Interest Disclosure Statements in effect for one year.

Minor B&ECPL Personnel Policy changes were discussed. Doug McFarland put forth a resolution to accept these changes which was seconded by AnnMarie Newbury. Motion carried.

Photography and Filming Policy Draft was considered. This policy will be now be publicized on the library's website and copies will be available on site. Doug McFarland moved to approve the Draft and was seconded by Marianne Eimer. Motion carried.

Orchard Park Library Public Media Relations Policy Draft was considered. The Orchard Park Library policy reflects what is included in the B&ECPL policy, with the Library Director or the Board of Trustees President the designated spokespersons. Doug McFarland moved to approve the Draft and was seconded by Jack Hinnens. Motion carried.

Adjournment:

Motion to adjourn was made by Doug McFarland, seconded by Jack Hinnens. Motion was carried.
Meeting adjourned at 10:03 AM.

Respectfully submitted by
Marianne Eimer, Secretary