

**ORCHARD PARK PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
July 19,2022**

**PRESENT:**

Doug McFarland, President  
Ann Marie Newbury, Vice President  
Peggy Errington, Library Director  
Jack Hanners, Treasurer  
Peggy Snajczuk, ACT Liaison

**GUESTS PRESENT:**

John Spears, Buffalo & Erie County Public Library, Director  
Carima El-Behairy, Buffalo & Erie County Public Library, Board of Trustees, Vice Chair

**ABSENT:**

Marianne Eimer, Secretary  
Paul Pietrantone, School Liaison  
Conor Flynn, Town Representative  
Victoria Sturman, Friends of the Library representative

**Opening:**

The meeting was opened by Doug McFarland at 9:05 AM. He welcomed John Spears, Director of the B&ECPL and Carima El-Behairy who is Vice Chair of the B&ECPL Board of Trustees. This was Director Spears first visit to the Orchard Park Public Library. He spoke about the spirit of collaboration between the Buffalo and Erie County Public Library System and the Contract Libraries.

**Minutes:**

The minutes were approved from our last meeting on a motion from Doug McFarland and seconded by Jak Hanners. Motion carried.

**Treasurer's Report:**

Jack Hanners reported that community funds are down about \$3,000 due to the current market, with \$1,500.00 net receipts for the current period. The Treasurer's Report showed that Vouchers 373 - 377 were approved for operating funds and Vouchers 492 - 495 were approved for donated funds. Doug McFarland moved to approve the report, seconded by Peggy Snajczuk. Motion carried.

**Contracting Library Financial Report:**

Peggy Errington reported that currently financial figures are in range. Fines have been eliminated from the B&ECPL system. The new policy is to automatically renew overdue materials, limiting it to three renewals. Doug McFarland moved to approve the report, seconded by Ann Marie Newbury. Motion carried.

**Librarian's Report:**

Peggy Errington reported that library attendance statistics continue to improve, with all numbers up. This has happened since the library has ramped up programs with the reduction of the COVID restrictions. Library programs are popular and well attended. Peggy Errington reported that Samantha Bortle has infused life into the Teen programs such as the Teen Advisory Group, Teen Make and Take, and Teen Book Club and Teen Book Box program. A collaboration was implemented with the Orchard

Park Train Station for the Outside Movie Night which was well attended. Class visits have resumed with 4 classes from Ellicott and one preschool. Jack Hinnners moved to approve the report, seconded by Doug McFarland. Motion carried.

**ACT Meeting:**

Peggy Snajczuk reported that there would be a Board meeting on July 28, 2022 with an agenda set for the next full meeting. They are working on a revised System contract. The goal is to organize the contract order, set captions and sub headings, and update the language to make it more user-friendly. Doug McFarland moved to approve the report, seconded by Jack Hinnners. Motion carried

**Friends of the Library:**

No representatives were able to attend. Plans are in place to hold a Book Sale later in September than when usually scheduled. Wider aisles will be required to accommodate social distancing. Many of the essays the Friends group received in response to their scholarship application indicated that the students consider the library to be a "Safe Space". This is a huge compliment to the Orchard Park Public Library, its programs and its staff for building a community space which is so well thought of by teens in the community.

**Unfinished Business:**

ArtSplash! ArtSplash! was again hosted within the library this year. Guests' entrance times were staggered in order to allow distance and viewing of the artwork easier. It was well attended and has been a positive collaboration with the Orchard Park School District.

**New Business:**

The 2022 System Contract had been previously emailed to Board members. The Board voted unanimously to approve the contract. Vote: 4 YES and 0 NO. Doug McFarland signed the contract.

Peggy Errington reported that the upholstered green chairs in the Children's area have worn out. She proposed chairs similar to those purchased for the Computer area but with a vinyl back for ease of cleaning. She estimates the cost to be less than \$2,500.00.

Peggy Errington reported that on June 23, 2022 the Orchard Park Public Library and the Friends of the Orchard Park Public Library received threatening communications from a person in the 1<sup>st</sup> Amendment Auditors organization. Police were contacted and reports were filed.

**Policies:**

A draft of the Exhibits & Displays Policy was reviewed. Doug McFarland moved to adopt the policy, seconded by Ann Marie Newbury. Motion carried.

A draft of the Distribution of Community Information Policy was reviewed. Doug McFarland moved to adopt the policy, seconded by Ann Marie Newbury. Motion carried.

**Adjournment:**

Motion to adjourn made by Doug McFarland. Seconded by Jack Hinnners. Motion carried. Meeting adjourned at 9:50 AM.

Respectfully submitted by  
Ann Marie Newbury, Vice President and Marianne Eimer, Secretary