

**Orchard Park Public Library
Board of Trustees Special Meeting
April 26, 2025**

Present

Doug McFarland, President
Ann Marie Newbury, Treasurer
Christine Tempestoso, Secretary
Rob Kubiak, Trustee
Tom Carloni, Library Director

Excused

Peggy Snajczuk, Vice President, ACT Liaison
Julia Mombrea, Town of Orchard Park
Linda Boldt, Friends of the OP Library
Paul Pietrantone, OPCSD

Opening

The meeting was called to order by Doug McFarland at 9:09AM.

Public Comment

Tom Carloni stated that the parking lot will hopefully be resealed and restriped sometime this year. Adjustments to the light poles to make the parking lot brighter will also be happening throughout the year.

Minutes

The minutes were approved from the March 11, 2025 meeting on a motion from Doug McFarland and seconded by Rob Kubiak. Motion carried.

Review of 2024 Annual Report

A suggestion was made to hand deliver the annual report to Town representatives with a cover letter. Rob Kubiak will draft a cover letter to accompany the annual report. Some minor clerical suggestions were made. Motion with changes was made by Doug McFarland and seconded by Rob Kubiak. Motion carried.

Art Splash

The library will be hosting the community collaboration with OPCSD beginning with a reception on Friday, May 16 from 7:00-8:30PM. A discussion on how the Library Board and Friends of the Library can be more involved included having the annual report available, library card sign up, volunteer and membership information available for the Friends of the Library.

2024 State Report

The 2024 State Report was reviewed and approved by the Board. A motion from Doug McFarland was made and seconded by Ann Marie Newbury. Motion carried.

Long Range Plan

A thorough discussion was conducted concerning the library's long-range strategic planning. The Library Board began work on a three-year strategic plan encompassing the years 2025 through 2027. This plan will incorporate the mission statement of the Buffalo and Erie County Public Library and will be structured around the following core focus areas:

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- Community Outreach
- Programming
- Resources
- Space
- Advocacy and Funding

Each focus area will be accompanied by a defined goal and a series of measurable objectives to be pursued throughout the duration of the plan. The strategic plan is intended to function as an instrument of accountability at Board meetings and to inform decision-making and guide future initiatives.

A comprehensive community survey will be integral to the development of the plan, ensuring that it is responsive to the needs and priorities of local residents. Tom Carloni will present a working draft of the three-year strategic plan at the Library Board meeting on May 20, 2025.

Adjournment

Motion to adjourn made by Doug McFarland and seconded by Christine Tempestoso. Motion carried.
Meeting adjourned at 12:17PM.

Respectfully submitted by Christine Tempestoso, Secretary.