

**Orchard Park Public Library
Board of Trustees Meeting
January 27, 2026**

Present

Doug McFarland, President
Peggy Snajczuk, Vice President, ACT Liaison
Ann Marie Newbury, Treasurer
Christine Tempestoso, Secretary
Rob Kubiak, Trustee
Tom Carloni, Library Director
Linda Boldt, Friends of the OP Library

Excused

Julia Mombrea, Town of Orchard Park
Paul Pietrantone, OPCSD

Opening

The meeting was called to order by Doug McFarland at 6:10PM.

Minutes

The minutes were approved from the November 18, 2025 meeting with a motion from Doug McFarland and seconded by Peggy Snajczuk. Motion carried.

Financial Update

Ann Marie Newbury presented the Treasurer's Report stating that there is no information from the Community Foundation because the end of the year (December) statement was still pending. Notable income included \$196 from the discard sale, \$3 from local author sales and \$146.60 from interest. Interest rates for M&T Bank are at 2.05% and 2.61% from Five Star Bank. Notable expenses included a new shelving/display case from the Mary Alice Atkinson memorial funds. Two memorable plaques are ordered and scheduled to be installed. Friends of the Library provided funding for new shelving in the children's section. A potential concern of the water bill increase was discussed.

The following vouchers were approved:

- Operating Funds: Vouchers #1121-1132
- Local Funds: Voucher #557-559

Doug McFarland moved to approve the Treasurer's Report, seconded by Rob Kubiak. Motion carried.

Librarian's Report

Tom Carloni gave the Librarian's report stating that circulation and library visit numbers increased during the month of December with many successful programs including a Job Fair, Music in the Library (holiday performers) and a New Year's Eve Event. Upcoming programming includes Alien-themes escape room, local food critic, Andrew Galarno, Snowshoeing basics, and Huskies/Iditarod discussion. Community partnerships and future events include the Great Train Fun Run scheduled for June 13, Taste of Orchard Park scheduled for July 22.

Friends of the Library Report

Linda Boldt reported the following:

- The December book sale brought in \$1,517 over two days
- Book Nook and Cart sales brought in \$531
- Total profit for 2025 was \$23,700
- Next book sale is scheduled for May 1-2, 2026

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- Next meeting is February 5, 2026 at 5:30PM.

ACT Report

Peggy Snajczuk stated that the Board has not met but is aiming for a meeting in February. A meeting at the Central Library is planned for March.

OPCS Liaison Report

Christine Tempestoso reported that all Orchard Park elementary schools will be providing bussing for PreK-4 students and expecting the program to expand across all four elementary buildings. Author visits are planned for the spring at all four elementary buildings. Construction projects will affect the elementary buildings and Middle School throughout most of the summer. The summer school program will be slimmed down and hosted at the High School.

Other

Ann Marie Newbury started a discussion regarding the annual distribution from the Community Foundation. A decision to take the \$2,650 as a distribution rather than reinvest was decided. Peggy Snajczuk and Ann Marie Newbury gave a background and historical context of the investment. Mary Scoons memorial will need to be investigated regarding specific book requests. Ann Marie Newbury moved to take the funds as a distribution and was seconded by Peggy Snajczuk. Motion carried.

Peggy Snajczuk began a discussion regarding programming for future development including:

- Media literacy/fake news awareness
- Basic civics education (potential to have Kevin Hardwick as a presenter)
- AI awareness
- Etiquette/manners classes
- Potential Collaboration with University Express

New Library Survey

After a thorough discussion regarding the library expansion, a work meeting for February 10, 2026 at 5PM was scheduled. Next steps include to review the 2017 expansion letter to the Town of Orchard Park, research comparable library square footage, develop a community survey to justify expansion and devise a town board engagement strategy. Ann Marie Newbury moved to table the new library survey and painting to the work session, seconded by Rob Kubiak. Motion carried.

CD Renewal

Ann Marie Newbury advised the Board that the 12 month CD at 3.75% APY at Five Star Bank was coming due in February. The Board decided to reinvest for an additional 12 months at 3.25%. Ann Marie Newbury moved to reinvest at Five Star Bank, seconded by Peggy Snajczuk. Motion carried.

Approval of 2025 System-Wide Policy and Procedure Updates

Peggy Snajczuk motioned to approve the policy and procedures updates as presented, seconded by Ann Marie Newbury. Motion carried.

System Board Resolution 2025-44 and Adopting 2026 Budget

The Board reviewed the Library System's resolution approving our 2026 budget.

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Adjournment

Doug McFarland moved to adjourn the meeting, seconded by Rob Kubiak. Motion carried.
The meeting was adjourned at 7:48 PM.

The next Board of Trustees meeting is February 10, 2026 at 5PM.

Respectfully submitted by Christine Tempestoso, Secretary.