

**Orchard Park Public Library
Board of Trustees Meeting
July 15, 2025**

Present

Doug McFarland, President
Ann Marie Newbury, Treasurer
Christine Tempestoso, Secretary
Rob Kubiak, Trustee
Tom Carloni, Library Director

Excused

Peggy Snajczuk, Vice President, ACT Liaison
Julia Mombrea, Town of Orchard Park
Linda Boldt, Friends of the OP Library
Paul Pietrantone, OPCSD

Opening

The meeting was called to order by Doug McFarland at 6:05PM.

Minutes

The minutes were approved from the June 10, 2024 Special Meeting with a motion from Doug McFarland and seconded by Rob Kubiak. Motion carried.

Financial Update

Ann Marie Newbury gave the Treasurer's Report noting that we are in between statements for the community fund so she will go over it during the September meeting. M and T Bank has dropped the rates to 2.75% with an expiration date of 10/31/2028. The Treasurer's Report showed that Vouchers 1101-1107 were approved for operating funds and Vouchers 551-552 were approved for local funds. A payment was made for a fire service call on a request from the Central Library to update the security system. Doug McFarland moved to approve the report seconded by Rob Kubiak. Motion carried.

Librarian's Report

Tom Carloni gave the Librarian's Report noting that the circulation numbers are down a little bit due to door counter inconsistencies between years. A discussion about the successful programming the library has been having for the start of summer, including the Summer Reading Kickoff and Take & Make Crafts. Christine Tempestoso brought up an idea of a story walk around the library grounds. A discussion regarding new plants and shrubs to brighten up the outside of the building including reaching out to the OP Garden club for a collaboration.

Friends of the Library Report

Rob Kubiak attended the June 25 meeting, his first time as a liaison. He noted that it was an informational meeting and is looking forward to getting to know the group better. The Friends are planning a special sale in November 2025 and are making baskets for the Taste of Orchard Park.

OPCS Liaison

Christine Tempestoso reported that summer school is at Eggert Elementary. Windom and Ellicott will be hosting author and illustrator, Alex Willian in April 2026. South Davis and Eggert will be hosting author and illustrator Jarrett Lerner in Spring 2026. The 2025-2026 school year begins Wednesday, September 4, 2025.

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Taste of Orchard Park

The Taste of Orchard Park will be on July 23 from 5pm-9pm. The Library will have a booth/tent with the Library2Go van, vinyl sign with the new B&ECPL logo, slide show highlighting programming, brochures, business cards with library hours, and a prize wheel. The Friends of the Library will provide raffle baskets and a cart of books to sell. Trustee Members are encouraged to attend and will be provided a name tag and will be promoting a simple survey using Google Forms.

Community Survey

Rob Kubiak created a simple Google Form to have community members complete at the Taste of Orchard Park. The survey will also be posted on the library webpage and Facebook page.

CD Options

Ann Marie Newbury informed members about setting up a 6 or 12 month CD with varying interest rates. After a discussion, a 12 month CD for both the savings and technology account pending any minimum deposits was decided upon. Doug McFarland motioned for a 12 month CD for a deposit with funds from the savings account and a 12 month CD for a deposit with funds from the technology account, Rob Kubiak seconded. Motion carried.

Annual Contract

The Board reviewed the 2025 Annual Contract.

Doug McFarland motioned to approve the Annual Contract, seconded by Rob Kubiak. Motion carried.

The next Board of Trustees meeting is scheduled for September 16, 2025 at 6PM.

Adjournment:

Motion to adjourn made by Doug McFarland and seconded by Ann Marie Newbury. Motion carried.
Meeting adjourned at 7:45PM.

Respectfully submitted by Christine Tempestoso, Secretary.