

**Orchard Park Public Library
Board of Trustees Meeting
July 21, 2026**

Present

Doug McFarland, President
Christine Tempestoso, Secretary
Rob Kubiak, Trustee
Ann Marie Newbury, Treasurer
Julia Mombrea, Town of Orchard Park
Tom Carloni, Library Director
Linda Boldt, Friends of the OP Library
John Cranik, System Board Liaison

Excused

Peggy Snajczuk, Vice President, ACT Liaison
Paul Pietrantone, OPCSD

Opening

The meeting was called to order by Doug McFarland at 6:12PM.

Minutes

The minutes were approved from the May 19, 2026 meeting with a motion from Doug McFarland and seconded by Rob Kubiak. Motion carried.

Financial Update

Ann Marie Newbury presented the financial report stating that the Community Foundation balance slightly decreased but the interest payment came through of about \$2,650 (4%). The Rubix Cube Club donated \$150 to the library. Notable private fund expenses included: Yoto audiobook players, cards, carrying case, and display shelf, early literacy center bins and packaging, Wall clock repair and Train Day program. Water usage exceeded 50% of the annual budget due to a leak that was repaired and the sprinklers that were running daily due to new greenery in the front of the library.

The following vouchers were approved:

- Operating Funds: Vouchers # 1145-1150
- Local Funds: Voucher # 567-568

Doug McFarland moved to approve the Treasurer's Report, seconded by Rob Kubiak. Motion carried.

Librarian's Report

Tom Carloni gave the Librarian's Report stating program highlights that the Cheese Tasting by Eden Valley Creamery was standing-room-only and very well received. Notable programming included the Annual Train Day and the Repair Cafe that coincided on the same day. The Art Splash opening reception saw over 400 attendees and student art work was displayed for several weeks. The 1st Annual Great Train Race saw over 400 attendees and included many different collaborations. The SPCA reading dogs (Paws for Love): casual afternoon drop-ins, popular with all ages. Class visits surged at the end of the school year and the summer was very busy with school being off.

Staff changes include:

- Tim will be leaving the library as of August 12th (career change). Farewell gathering noon-1pm, August 12th (Wednesday), before 1pm opening.
- Emma promoted from Senior Page to Library Technology Clerk (part-time) and will cover Tim's one-on-one tech sessions while replacement is recruited
- Two college-age pages also departing (typical summer turnover); replacements lined up

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Friends of the Library Report

Linda Boldt reported the following:

- Book donations overwhelming: volunteer sorting every day of the week to keep up
- Nook and cart combined: \$3,117.30 revenue; expenses \$1,322.55 (library) + \$1,751 (events)
- Balance as of today: \$262,755
- Sign situation: village permit limits size to approx. 4x4; vinyl sign already up; exploring \$100 vinyl sign company for event week
- New logo debuting tomorrow on table runner and draping tablecloth

ACT Report

Peggy Snajczuk was absent and unable to give the ACT Report.

OPCS Liaison Report

Christine Tempestoso reported that the last day of school is June 23 and it will be a later start to the school year in September. Most buildings will be closed for the summer due to construction. Universal PreK and students being able to ride on the bus has drastically increased numbers across all elementary buildings. Elementary will have a slightly later start and end time to the school day. The Science curriculum is being revamped to align with the new ELA curriculum.

Other

System Board Liaison, John Cranik reported that the new Buffalo and Erie County Public Library Director, Christine Schonhart will begin in August. There will be a “meet and greet” in the fall. She brings over 25 years of library experience and has roots in the Western New York Area.

Library Space Discussion

Rob Kubiak presented a second draft of the community survey. Discussion for adjustments and edits were made. Rob will make the necessary adjustments and create an online version and QR code.

2026 BECPL System Contract

Doug McFarland moved to approve the 2026 BECPL System Contract. Numbers and figures have stayed consistent except for areas of inflation. ACT worked with Central Library to condense the contract. Seconded by Rob Kubiak. Motion carried.

Disaster Plan Outline

Tom Carloni stated that NYS Minimum Requirements call for an updated Disaster Plan by January 1, 2027 with a more comprehensive plan than our current Emergency Procedures Plan. The plan will include a building map, emergency contacts and various disaster situations. Tom will seek out clearer NYS guidelines at the September Director’s meeting before finalizing a draft.

Adjournment

Doug McFarland moved to adjourn the meeting, seconded by Rob Kubiak. Motion carried.
The meeting was adjourned at 7:45 PM.

The next Board of Trustees meeting is September 15, 2026 at 6:00pm.

Respectfully submitted by Christine Tempestoso, Secretary.