

**Orchard Park Public Library  
Board of Trustees Meeting  
March 24, 2026**

**Present**

Doug McFarland, President  
Peggy Snajczuk, Vice President, ACT Liaison  
Ann Marie Newbury, Treasurer  
Rob Kubiak, Trustee  
Tom Carloni, Library Director  
Linda Boldt, Friends of the OP Library

**Excused**

Christine Tempestoso, Secretary  
Julia Mombrea, Town of Orchard Park  
Paul Pietrantone, OPCSD

**Opening**

The meeting was called to order by Doug McFarland at 6:05PM.

**Public Comment**

No public comments.

**Minutes**

The draft minutes were reviewed from the January 20, 2026 regular meeting and February 10, 2026 special meeting. Minor corrections made to the Financial Reports. A motion to approve the minutes from Doug McFarland and seconded by Rob Kubiak. Motion carried.

**Financial Reports**

Ann Marie Newbury reported that January and February were very good months for receipts. Operating expense vouchers 1133 through 1138 and Local expense vouchers 560 through 563 were reviewed. Notable expenses include seed library seeds, plaque recognizing donors for new furniture, lawn maintenance contract and fire safety systems annual monitoring. The FiveStar Bank CD matured on 2/4/26 with an accrued interest of \$4,928.13. It was also renewed for another 12 months (2/4/27 maturity date) at 3.25%. Motion to approve financial report by Doug McFarland and seconded by Rob Kubiak. Motion carried.

**Librarian's Report**

Tom Carloni reported that door count and checkout totals were down slightly, but accounted for by 3 closure days this year vs. 1 last year due to weather. Day-to-day basis remained as busy as last year despite brutal winter weather. Program highlights include Vibrant Strings, a Black History Month music celebration funded by Central Library; Siberian husky program, an annual hit with huge turnout; Escape Room, every session full for entire week (206 patrons total); Spice of the Month Club, Mary Laughlin's

**Orchard Park Public Library  
Board of Trustees Meeting  
March 24, 2026**

initiative; Author visit, Andrew Galarneau (Buffalo News writer). Upcoming events include the Great Train Race - June 13, 2026: Family fun run starting 8:30 AM; Train Day - May 9, alongside the Repair Café; Seed Library, coming out soon for garden season. The Cube Club that meets at the library received great publicity as 95-year-old Frank Zieminski set three world records at local Rubik's cube competition. This was featured on news with library mention.

**Friends of the Library**

Linda Boldt reported that the current financial status is \$260,470 in account (over FDIC insurance limit of \$250,000). The Friends will look to split funds for insurance coverage. Book sales down recently, possibly due to weather affecting traffic patterns. The Friends' new treasurer, Rob Papelian, is exploring banks with better rates and online banking. Upcoming events include Book Sale setup, April 29-30 with Book Sale dates of May 1-3. Next meeting is April 23rd at 5:30PM.

**ACT Library Update**

Peggy Snajczuk reported about the Annual ACT meeting last Saturday at Central Library. Well-done presentations on strategic planning, Adult and Youth Outreach departments presented available support programs and a green roof presentation (very informative). Next meeting is May 16th at Collins Library.

**OPCS Liaison**

No update provided, but Tom mentioned that the athletic department will be helping with Great Train Race family fun run.

**Media coverage**

South Towns Bee highlights many features for the West Seneca Library. Contact Justin Sullivan, the new editor, for better coverage for Orchard Park. Considering Buffalo Rising and other outlets for broader reach. Some programs (like Spice of the Month) sell out quickly, limiting promotion needs. Social media presence on Facebook, Instagram and TikTok. Staff is creating engaging video content.

**Ann Marie Newbury Replacement Search**

A potential candidate was unable to attend tonight, but hopes to make the May meeting. She works part-time at the town handling FOIL requests and has checked with her supervisor, who sees no conflict of interest. Financial background consideration is important given mission-critical nature of treasurer role. Ann Marie is willing to provide training during overlap period and is hoping for completion within two months maximum.

**Orchard Park Public Library  
Board of Trustees Meeting  
March 24, 2026**

**Potential Building Committee**

Names of several candidates with a variety of expertise were discussed. Political consideration and the need for both Republican and Democratic representation is important.

**OPPL Annual Report to the Community**

A draft copy was reviewed with no changes. A motion to approve the 2025 Annual Report to the Community was made by Doug McFarland, seconded by Ann Marie Newbury. Motion approved.

**Potential Building Renovation**

Community engagement strategy: Survey first to demonstrate community need, then form building committee with influential community members. A person from Lehigh Construction approached Peggy at the ACT meeting and is interested in pro bono guidance through renovation process. They are a family-owned business on Route 20A. Could serve on building committee for expertise.

Survey development: Timeline would be launch by April 15<sup>th</sup>, collect through July 15<sup>th</sup>. Administration methods include online survey with QR code, paper copies available at library, Google Forms through OP Library Trustee Gmail account. Survey length should target 4-5 minutes (current draft is 8-10 minutes). Rob will create a Google Form from draft and circulate to trustees for review with deadline May meeting approval.

Town comprehensive plan: Waiting for results that may include community space recommendations.

**Adjournment**

Motion to adjourn made by Doug McFarland and seconded by Ann Marie Newbury. Motion carried. Meeting adjourned at 8:01pm.

Next Board of Trustees meeting is scheduled for May 19, 2026at 6PM.

Respectfully submitted by Rob Kubiak, Trustee.