

**Orchard Park Public Library
Board of Trustees Meeting
May 19, 2026**

Present

Doug McFarland, President
Peggy Snajczuk, Vice President, ACT Liaison
Christine Tempestoso, Secretary
Rob Kubiak, Trustee
Tom Carloni, Library Director
Linda Boldt, Friends of the OP Library

Excused

Ann Marie Newbury, Treasurer
Julia Mombrea, Town of Orchard Park
Paul Pietrantone, OPCSD

Opening

The meeting was called to order by Doug McFarland at 6:07PM.

Minutes

The minutes were approved from the March 24, 2026 meeting with a motion from Doug McFarland and seconded by Peggy Snajczuk. Motion carried.

Financial Update

Tom Carloni presented the financial report due to treasurer Ann Marie Newbury being absent. Tom stated that \$70 in sales tax was paid due to the ongoing book sales. The report for the Community Foundation will be available at the July meeting. Notable operating expenses include the annual return to system of \$2,713.57.

The following vouchers were approved:

- Operating Funds: Vouchers # 1139-1144
- Local Funds: Voucher # 564-566

Doug McFarland moved to approve the Treasurer's Report, seconded by Rob Kubiak. Motion carried.

Librarian's Report

Tom Carloni gave the Librarian's report stating that circulation and library visit numbers decreased about 1-2% from last year but this is consistent throughout the library system. Most programming is showing strong attendance numbers across various age groups including scavenger hunt and make and take crafts. One area of low attendance includes the teen demographic, seven different programs were offered with various levels of attendance. A suggestion to collaborate with the Orchard Park Middle School and High School to advertise programming.

Friends of the Library Report

Linda Boldt reported the following:

- Recently awarded a \$1,000 scholarship to an Orchard Park High School senior.
- Supported \$500 for a Dare to Repair Cafe event by the Tool Library
- May book sale saw record success with \$1,680 in sales
 - Customers preferred tables over shelving
 - Almost ran out of inventory
 - Price increase for paperbacks (3 for \$1)
- New signage to promote the book sale was denied by the OP Village code enforcement.

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- Peggy Errington was appointed as the new Event Coordinator.

ACT Report

Peggy Snajczuk was unable to attend the most recent ACT meeting. The ACT Board is looking for suggestions for continuing education topics.

OPCS Liaison Report

Christine Tempestoso reported that the last day of school is June 23 and it will be a later start to the school year in September. Most buildings will be closed for the summer due to construction. Summer school will be at Orchard Park High School. Eggert Elementary and South Davis Elementary will host author Jerry Palotta in June for two days.

Other

Tom Carloni spoke that the library clock (original to the building) needs repairs along with other ongoing maintenance issues needing attention. The Orchard Park Garden Club will be donating perennials to add to the landscaping around the building.

Discussion: Possibilities for Library Space

Rob Kubiak presented a first draft of a community survey to discover the various needs of patrons. Discussion regarding the survey included

- Changing the name to "Orchard Park Public Library Community Survey"
- Add questions regarding adequate space for programming/events
- Focus on space expansion that support programming as a priority
- Priority ranking for improvements

Rob Kubiak will update the survey with the feedback and Tom Carloni will print copies of the survey for the Board to review at the July meeting. After the survey is approved, a QR code will be created for the community to access at events.

2025 State Report

Tom Carloni presented the 2025 State Report to the Board. Board members reviewed the report and Doug McFarland motioned to approve the 2025 State Report, seconded by Christine Tempestoso. Motion carried.

First Annual Great Train Race & ArtSplash Reception

The First Annual Great Train Race is scheduled for June 13 at the train depot with multiple agencies coming together for the event. Orchard Park CSD is collaborating with the library and hosting Art Splash, an annual event that showcases student art work. The event will run from May 22 through June 14 with an opening reception on May 22.

Disaster Plan Outline

Tom Carloni stated that NYS Minimum Requirements call for an updated Disaster Plan by January 1, 2027 with a more comprehensive plan than our current Emergency Procedures Plan. The plan will include a building map, emergency contacts and various disaster situations. Tom will reach out to the Boston Free Library for a template to use; the current librarian there has recently completed a professional development course on this topic.

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Adjournment

Doug McFarland moved to adjourn the meeting, seconded by Rob Kubiak. Motion carried.
The meeting was adjourned at 7:39 PM.

The next Board of Trustees meeting is July 21, 2026 at 5PM.

Respectfully submitted by Christine Tempestoso, Secretary.