

**Orchard Park Public Library  
Board of Trustees Meeting  
May 20, 2025**

**Present**

Doug McFarland, President  
Ann Marie Newbury, Treasurer  
Christine Tempestoso, Secretary  
Peggy Snajczuk, Vice President, ACT Liaison  
Rob Kubiak, Trustee  
Tom Carloni, Library Director  
Julia Mombrea, Town of Orchard Park

**Excused**

Linda Boldt, Friends of the OP Library  
Paul Pietrantone, OPCSD

**Opening**

The meeting was called to order by Doug McFarland at 6:07PM.

**Public Comment**

None

**Minutes**

The minutes were approved from the April 26, 2025 special meeting on a motion from Doug McFarland and seconded by Rob Kubiak. Motion carried.

**Financial Update**

Ann Marie Newbury gave the Treasurer's Report noting that there are new lines to showcase the new Five Star accounts. Ann Marie also noted an addition of \$1,930.00 was added from memorials/donations and discards. The Treasurer's Report showed that Vouchers 1096-1100 were approved for operating funds and Vouchers 547-550 were approved for local funds. Doug McFarland moved to approve the report seconded by Peggy Snajczuk. Motion carried.

**Librarians Report**

Tom Carloni gave the Librarians Report stating that numbers have decreased slightly but it is happening across the system. Lights have been replaced in the parking lot through NYSEG. The parking lot is scheduled to be resealed and striped in the summer. Doug McFarland motioned to approve the Librarians Report and was seconded by Peggy Snajczuk. Motion carried.

**ACT Meeting**

Peggy Snajczuk reported that the next meeting is on May 31, 2025 at the Clarence Library and the agenda will focus on the library foundation.

**Friends of the Orchard Park Public Library:**

Ann Marie Newbury reported that the Friends group had a successful book sale with a total of almost \$2500.00 (pre tax) from memberships, sales from the nook and cart and donations. Rob Kubiak has agreed to be the Liaison to the Friends group moving forward. There is also the ability to take credit cards for ongoing sales at the nook and cart.

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**OPCS Liaison**

Christine Tempestoso reported the district has settled on a new reading program to be implemented during the 2025-2026 school year. Author visits will be back on schedule for the 2025-2026 school year with an increase in funding. The district has reduced the size of the summer program. A reduction in one high school librarian position has been approved with the 2025 budget. All four elementary buildings are having 6 additional classrooms added. Christine will send Tom Carloni and Ann Marie Newbury the summer reading book lists.

**Long-Range Plan**

The Board continued to discuss and evaluate the long-range plan to include more specific objectives for the various goals. To be held more accountable, specific goals for the Board and library director need to be created. Julia Mombrea mentioned the possibility of the Library Board meeting with the Town Board during a work session to discuss an expansion project. Tom Carloni will submit a new draft to be reviewed at a special meeting on June 10, 2025 at 6:00PM. Doug McFarland motioned to schedule a special meeting and was seconded by Rob Kubiak. Motion carried.

**By-Laws Committee**

The By-Laws Committee met on May 17, 2025 and made changes, corrections and added terms to the current by-laws. Rob Kubiak suggested a possible amendment to the current charter to increase the number of Board trustees. A final copy of the by-laws will be reviewed at the June special meeting. The final draft will need to be posted for the public.

**Open Meeting Policy**

Doug McFarland motioned to move the discussion of the Open Meeting Policy to the June 10, 2025 special meeting. Seconded by Rob Kubiak. Motion carried.

**Meeting Room Use Policy**

Doug McFarland motioned to move the discussion of the Meeting Room Use Policy to the June 10, 2025 special meeting. Seconded by Rob Kubiak. Motion carried.

**Name Tags for Board Members**

Ann Marie Newbury looked into having name tags made for Board members to wear at library and community events. A decision will be made at a future Board meeting.

Next Board of Trustees meeting is scheduled for June 10, 2025 at 6PM.

**Adjournment:**

Motion to adjourn made by Doug McFarland and seconded by Rob Kubiak. Motion carried.  
Meeting adjourned at 7:57PM.

Respectfully submitted by Christine Tempestoso, Secretary.