

**ORCHARD PARK PUBLIC LIBRARY**

**BOARD OF TRUSTEES MEETING**

**NOVEMBER 19, 2019**

**PRESENT:**

Doug McFarland, President  
Ann Marie Newbury, Vice President  
Peggy Errington, Director  
Jack Hinnners, Treasurer  
Marilyn Pelleschi, Secretary  
John O'Connor, Friends Vice President

**EXCUSED:**

Patrick Keem, Town Supervisor  
Peggy Snajczuk, ACT Liaison  
Wendy Gloss, School Liaison  
Victoria Sturman, Friends President

**OPENING:**

The meeting was called to order at 8:09 A.M.

**PUBLIC COMMENT:**

The Board expressed its gratitude and appreciation to Marilyn Pelleschi as a departing Library Trustee.

**MINUTES:**

The minutes were approved from our last meeting, on a motion by Doug McFarland, seconded by Ann Marie Newbury.

**TREASURER'S REPORT:**

Jack Hinnners reported all was doing well. Vouchers 267-274 were approved for operating expenses and Vouchers 457-458 were also approved from donated funds. A motion was made to accept the report by Doug McFarland and seconded by Ann Marie Newbury.

**CONTRACTING LIBRARY REPORT:**

Peggy Errington reported that refuse costs are going up. A motion was made to accept the report by Doug McFarland and seconded by Jack Hinnners.

**LIBRARIAN REPORT:**

Peggy Errington reported the Halloween Party was a great success with over 500 guests. The program was sponsored by the Friends. We had a Library Card sign up contest in September and October among the four Orchard Park elementary schools. South Davis was the big winner with 728. A motion was made to accept the report by Doug McFarland and seconded by Jack Hinnners.

**BUILDINGS AND GROUNDS:**

The carpets were cleaned by Bieler Janitorial for \$1369.00. They fixed the meeting room doors. We received 530 LED bulbs from Graybar and are in the process of installing them. A motion was made to accept the report by Doug McFarland and seconded by Ann Marie Newbury.

**ACT:**

The last ACT meeting concerned patron accessibility issues. Central has established a policy to address patron accessibility. Anyone needing an interpreter/facilitator must give adequate notice so it can be set up. A motion was made to accept the report by Doug McFarland and seconded by Ann Marie Newbury.

**FRIENDS:**

The last quarterly book sale was a success making \$1860. The next sale will be in March. A motion was made to accept the report by Doug McFarland and seconded by Ann Newbury.

**UNFINISHED BUSINESS:**

We are still on hold with the expansion. Some of our chairs need replacing and Peggy Errington will have some options at our next meeting.

**NEW BUSINESS:**

The calendar of Holidays for 2020 is completed. It was decided that Independence Day the library will be closed Friday – Sunday, July 3-5.

Retirements: Both Senior Library Clerk Laura Weiser and Caretaker Paul Pelleschi will be retiring by the end of 2019. The Library appreciates their long and dedicated service to the Orchard Park community. Both vacancies have been posted for filling in January.

Resolution passed to approve an amendment to the Meeting Room Use Policy to address accessibility as follows: *Arrangements for accommodations for a specific program or activity which require an auxiliary aid or service for effective communication or program modifications to enable participation in any service or activity shall be the responsibility of the agency sponsoring the program or activity.*

At the next board meeting the Library Things will be initiated.

**ADJOURNMENT:**

The meeting was closed at 9:03 A.M.

The next meeting is scheduled for January 21, 2020.

Respectfully yours,

Marilyn Pelleschi