

Orchard Park Public Library

Board of Trustees Meeting

June 5, 2018

Present:

Doug McFarland, President
Ann Marie Newbury, Vice President
Peggy Errington, Library Director
Peggy Snajczuk, Trustee, Act Liaison
Wendy Gloss, School Liaison
Jack Hinnners, Treasurer
Victoria Sturman, President, Friends of the Library

Excused:

Patrick Keem, Supervisor, Town of Orchard Park

Guest: Marilyn Pelleschi

Opening: President Doug Mcfarland Opened the meeting at 8:04

Reports:

Minutes: The minutes of March 20, 2018 were approved by Peggy Snajczak and seconded by Jack Hinnners.

Treasurers Report: The Drip System was purchased for \$520.08. Ann Marie Newbury will contact the Boy Scouts for possible help in installing the new system. Vouchers 187-194 and voucher 232-233 were reviewed. The Treasurers report was approved by Doug Mcfarland and seconded by Ann Marie Newbury.

Contracting Library Financial Report:

Peggy reported that fees and fines are down a little, while WiFi usage is up. Circulation has increased due to West Seneca being closed. West Seneca is having a soft opening on June 20, 2018.

Librarian Report: Peggy reported that computer usage is down, but it is reported the same at other libraries in the system. Summer programs are starting. Read down your fines will take place again this year. It has been a popular program in the past. The report was accepted by Doug Mcfarland and seconded by Peggy Snajczuk.

Building and Grounds Report: The small bathroom had a serious blockage problem in the toilet M. Purtell was used for the problem. The water meter was replaced as required by the village. Turf Tenders came to take of the weeds in the flower beds. The roof was repaired in 2006-2007. We have had a leakage problem in the front windows of the building. It has been decided that we need to address this problem before the cold weather comes. Peggy Errington

is sending a letter to Supervisor Patrick Keem, Board Members Eugene Majchrzak and Michael Sherry, and Town Engineer Wayne Bieler for assistance before more building damage occurs. A Drip System was purchased.

Clay Smith was hired to work weekends as part-time caretaker.

A motion to accept the report was offered by Doug McFarland and seconded by Ann Marie Newbury.

Act Meeting: The Act Meeting for Saturday May 5, 2018 was cancelled. There is nothing new to report.

Friends of the Library: Victoria Sturman reported the last Book Sale was a great success. The new Book Sale Chairperson is Bonnie Kehler.

The Friends Scholarship of \$250.00 was awarded to Emma Stone

The Friends annual meeting is on July 26, 2018 at 6 P.M. to accept the new slate of officers.

The Friends will continue to rent a truck to haul leftover materials to Hanna paper.

The Friends are looking into getting some High School students to help move books for their Book Sale. A motion to accept the report was offered by Doug McFarland and seconded by Ann Marie Newbury.

Other: Dorothy Holmes has devoted many years to the trustees and we would like to honor her with a new metal Picnic Table. Wendy Gloss let trustees know about some web sites to look at.

Unfinished Business:

Library Expansion: Ann Marie Newbury and Jack Hinnens will try to get another meeting with Supervisor Patrick Keem and all responsible members to find out the next steps in the process, so we can move forward. We would at least like the name of the Town Architect, which we haven't received yet. Victoria Sturman will talk to the Friends about writing a letter to Supervisor Patrick Keem and Board Members.

A motion to approve was offered by Ann Marie Newbury and seconded by Doug McFarland.

B&ECPL: The hours of the library will not change due to the online and in print survey responses from our patrons.

Carpet cleaning was done by Bieler Janitorial Services in May for \$1498.00.

The Drip System will be installed by the next meeting.

New Business:

The Comptroller Report was reviewed and approved.

Staff changes-Library Assistant /FT-Tim Allman; Clayton Smith, p-t Caretaker

Conflict of Interest Forms were signed.

We received a letter from District 11 John Mills cancelling Hot Dog Day, but he will contribute \$500.00 to the Library.

The Board of Trustees approved new Trustee Marilyn Pelleschi as secretary.

The meeting was adjourned at 9:56 A.M.

The next meeting is July 17, 2018 at 8:00 A.M.