

Orchard Park Public Library
Board of Trustees Meeting
January 20, 2015

Present:

Marianne Hoover, President
Peggy Errington, Library Director
Doug McFarland, Vice President
Jack Hinnners, Secretary
Dorothy Holmes, Treasurer
Patrick Keem, Supervisor Town of Orchard Park
Peggy Snajczuk, Trustee, ACT Liaison
Phyllis Banas, President of the Friends of the Library

Absent:

Lisa Kreuger, School Liaison

Opening: President Marianne Hoover opened the meeting at 8:05 AM.

Public Comment: The board received thank you letters from the Village of Orchard Park for the library's support of its Christmas events and from Jude Jacobs as thanks for his several retirement gifts.

Reports:

Minutes: The minutes of the December 16th meeting were approved as presented on a motion by Marianne Hoover and a second by Doug McFarland.

Treasurer's Report: Peggy Errington informed us that we have received a bequest from Sharon Wurster in the amount of \$12,500.00 with additional bequests to follow. On a motion by Marianne Hoover and a second by Doug McFarland the Treasurer's report was approved.

Contract Library Financial Report: Peggy Errington reported that all was in good shape. There is a \$6,000.00 positive variance in fines. On a motion from Dorothy Holmes and a second by Peggy Snajczuk the financial report was accepted.

Librarian's Report: Again Peggy Errington informed us that there was a reduction in circulation due to closing for almost a week due to the severe snow conditions. And while circulation is down system wide OP maintained its number 5 status and we narrowly surpassed Audubon for 2nd system-wide in Contracting Library Visits. Peggy continued by indicating Sharon Mudd has started as of 12/27/14 as a part time librarian. Marianne Hoover moved and Doug McFarland seconded the approval of the Librarians report.

Building & Grounds Report: It was reported by Peggy that there is a concern with the continued boiler failure. Bill will be contacted. On a motion from Marianne Hoover and a second by Doug McFarland the report was accepted.

ACT Meeting (Association of Contract Library Trustees) Peggy Snajczuk informed us that at the November meeting the Human Resources Policy for the County was reviewed. A new handbook has been developed and a committee will be formed to review it. Peggy Snajczuk and Peggy Errington will serve on the committee. The next ACT meeting will be 3/21/2015. It was moved to accept the report by Marianne Hoover and a second by Doug McFarland.

Friends of the Library: Phyllis Banas reported that Supervisor Patrick Keem will be talking to the friends about matters pertaining to Orchard Park. She continued that the November book sale was very successful.

On a motion by Maryinne Hoover and a second by Doug McFarland the following dates were approved for the facilities use by the Friends of the Library for their book sales.

March 6 – 8 2015

May 15 – 17 2015

September 11 – 13 2015

December 4 – 6 2015

Special Sale November 6 – 7 2015

Unfinished Business:

ByLaw Amendments : The proposed by-law changes as discussed at the December meeting were tabled until the March meeting. If we receive a response from Jaeckle, Fleischmann & Mugel prior to that we will call a special meeting.

B&ECPL Employee Handbook: Discussion of the handbook was deferred until the March meeting.

Wage Increases: We were informed that both the White and Blue collar unions now have contracts which include wage increases.

New Business:

Election of Officers: On a motion by Marianne Hoover and a second by Doug McFarland the following were approved as Board Officers for the year 2015.

President: Doug McFarland

Vice President: Marianne Hoover

Treasurer: Dorothy Holmes

Secretary: John Hinners

ACT Liason: Peggy Snajczuk

Bullet Aid: Peggy Errington reported that Senator Patrick Gallivan has sponsored \$5,000.00 in Bullet Aid for resources to augment library equipment, materials and other needs.

Jude Jacobs Request: Peggy Errington has received a request from Jude Jacobs to be on site for 20 hours working with youth court clients. A discussion continued and it was decided to go back to the youth court and inform them that we do not have the Tasks or resources to support their 20 hour request. This position was supported by a motion by Doug McFarland and a second by Marianne Hoover. All were in favor.

Adjournment: A motion to adjourn was made by Dorothy Holmes and a second by Marianne Hoover. All were in favor at 9:40am.

Next Meeting: Tuesday March 17, 2015 at 8:00am in the Library Meeting Room.

Respectfully submitted;

Jack Hanners