



PATRON REINSTATEMENT REQUEST FORM

It is the responsibility of the suspended patron to initiate the reinstatement process. To request reinstatement, please complete this form in its entirety.

1. Date of Incident:

2. Describe the incident that occurred leading to your suspension with as much detail as possible.

3. What could you have done differently?

Email to opk@buffalolib.org, drop off at the Orchard Park Public Library or mail to: Director, Orchard Park Public Library, 4570 S. Buffalo St., Orchard Park, NY 14127.

4. What could library staff have done differently?

5. Why should your library privileges should be reinstated?

Contact Information: *Reinstatement will not be considered without providing Contact Information.*

Patron Name

Phone No.

Address

City

State

Zip

Guardian Information (if applicable):

Guardian Name

Phone No.

Address

City

State

Zip