



ORCHARD PARK PUBLIC LIBRARY

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Amateur Photography and Filming for Personal Use  
Approval Form

I understand that casual amateur photography, audio recording and videotaping (collectively, Photography and Filming”) for personal use of the materials I create is permitted in the Library subject to the following conditions:

1. I certify that I have read the three-page Photography and Filming Policy and have received permission from the Orchard Park Public Library Director (or designee) prior to conducting any Photography and Filming activity. My name and contact information is on file with the Orchard Park Public Library.

2. I understand that Photography and Filming for personal use of the materials I create is permitted only to the extent such activity does not interfere with the operations, programs and activities of the Library, and is consistent with the Library’s Mission Statement and Rules of Conduct.

3. I also understand that Photography and Filming for personal use of the materials produced is limited to the Library buildings and/or inanimate objects and that Photography and Filming of materials in the Orchard Park Public Library collections\*, Photography and Filming of other patrons without their express written permission\*\* or the use of additional equipment such as lighting is not permitted.

\*Permission to photograph individual book pages, maps and other items in the Library collection for artistic or educational purposes may be granted. In some cases, this may involve a fee.

\*\* Any person engaging in Photography and Filming at the Library is responsible for arranging all necessary releases and permissions from persons who are filmed or photographed, or their parent/guardian, if a minor.

Print Name: \_\_\_\_\_ Phone # \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Approved by: \_\_\_\_\_

Approved, March 15, 2022