

# CITY OF TONAWANDA Public Library

## BOARD OF TRUSTEES

Meeting Minutes

February 12th, 2023

DRAFT COPY

Meeting called to order at 6:31pm by President Amy Mazur

Members present: Amy Mazur, Mario Pena, Bonnie Bugbee, Karen Bordonaro and Betsy Koch

Excused: Library Director John Gaff

Approve minutes of January 9th, 2023.

Minutes reviewed by the Board of Trustees. Motion to approve the minutes as presented by Betsy Koch. Motion seconded by Mario Pena. 5 Ayes, motion approved.

Board secretary Betsy Koch, updated the year to reflect current year 2023 upon transcription of meeting minutes.

Financial Report:

Ms. Mazur questioned the cost of Pest Control? Is this a recurring expense?

Referred to the Library Director for clarification.

Financial report reviewed and motion to accept and approve by Mario Pena.

Second by Karen Bordonaro.

5 ayes to accept Financial Report as presented.

Director's Report: Motion to accept Director's Report made by Mario Pena, second by Karen Bordonaro.

5 ayes to accept Directors Report.

Public Comment: N/A

Old Business:

Board Requests an update on the paving project for the Library. Have bids been secured? Is there any update from the Mayor's office on this project?

Ms. Bugbee appreciated the plaque that was removed and has been replaced.

Friends of the Library: Bonnie Bugbee does not want to lose sight of this committee and all board members were in agreement. Should we work to rebuild this committee or work towards its dissolution?

Ms. Bugbee presented the bylaws for the Board to review.

Ms Mazur was going to reach out to Jeanine Doyle, COO of Buffalo & Erie County Public Library, to ask for basic guidance on how to move forward with the Friends of the Library Committee as it currently stands with no active members.

New Business:

Ms. Mazur presented an opportunity that she was made aware of to have a recycling bin placed in the library to collect batteries and cell phones to be recycled.

Ms. Mazur will present more information at our March meeting on this subject.

Betsy Koch presented an overview of the Twin City Alliance to assist the homeless in the Tonawanda's. The homeless use the Library grounds to set up temporary shelter and use the Library to stay in during the day. Complaints from patrons have been reported to Library employees regarding the fact that these folks sit in front of the Fireplace all day.

Ms. Bugbee stated that this is a well known issue.

Ms. Bugbee also noted that this affects the bathrooms in the Library and the cleanliness of Library grounds.

The ask of the Library Director is that all Library staff be inserviced on when a complaint is received or they notice someone who may need assistance that Karen Carmen, Director of TwinCity Alliance , be notified.

Numbers of Staff that can assist with these folks in crisis will be provided upon request of the Library Director.

The Board fully understands that asking the assistance of the Library staff is volunteer only and not required.

Karen Bordonaro will be attending Library Advocacy Day in Albany NY on February 28th. Ms. Bordonaro also noted that she had attended Representative Bill Conrad's public forums as well as Senator Sean Ryan's open meetings. Ms. Bordonaro also noted that Senator Ryan was part of the committee which oversees all of the New York State Libraries, and with someone local on that committee we could reach out to them for assistance regarding any unresolved issues.

Adjournment: ( Action Required)

Motion to adjourn:

Karen Bordonaro and seconded by Mario Pena.

7:15pm adjourned.

Next meeting Monday, March 13th at 6:30PM

Respectfully submitted,

BetsyKoch  
Recording Secretary

