

BOARD OF TRUSTEE – CITY OF TONAWANDA LIBRARY

Minutes of February 9, 2015 6:30 pm

In attendance: Bonnie, Sue, Kathy and Glenn

Bonnie called the meeting order at 6:35pm

Minutes from November were read, two (2) corrections were made

To last months' minutes: 1.The sentence that was taken out of the by-laws was

“No officer shall serve more than three consecutive terms in any one office.”

Article 3 Section 1. And 2. Under Friends - Candy Sale money Is NOW under the Care of the Library Staff.

These changes were approved along with the rest of the Minutes. Motion made By Bonnie and Seconded by Sue.

LIBRARY FINANCES

Attached

BUILDING & GROUNDS

Joe Kelly (SmartEdge), Joe Hogenkamp(City Treasurer), Jason LaMonaco (City Engineer) and Glenn(Library Director) Will meet this week to decide on the abatement contractor. Once this is done and scheduled, SmartEdge will be able to put together a schedule for the mechanical and electrical work.

The Meeting Room HVAC is still feeding heat to this space from the hallway.

Aaron Kisloski (City Electrician) is scheduled to perform the annual maintenance of all the light fixtures this week including the emergency light that failed the fire inspection. Glenn gave him a list of other items needing his attention.

Joe Marcaccio has been very busy with keeping the walkways clear of snow. He has also begun the annual carpet shampooing.

Glenn has begun painting the dome area on the adult side of the library with a night based theme. The board took a tour after the meeting; It will really be nice when completed.

Chelsea and Alyssa are continuing their work on a book mural at the entrance to the main area.

FRIENDS OF THE LIBRARY

Book / Jewelry sale has conclude, we are awaiting the final numbers from Mary Smith.

Bonnie and Glenn are meeting with Laura and Mary on Tuesday Feb 10 to discuss future direction of the Friends group.

STAFF

John Marcaccio continues to recover. He will know what his work future looks like after an evaluation meeting with his doctor on March 23, 2015.

Betsey Higgins attended an Autism information session at the Central Library and a Personal Safety/Self Defense class at Central on January 21, 2015.

DIRECTORS NOTES

Video Thief update, so far nothing more is missing. Glenn has Joe M looking around as he is working in the main part of the library. Glenn brought up the purchase of the camera again. He had a discussion with the police on this subject and was told that anything inside the building was acceptable.

Staff truck request was submitted to the Business office

Glenn is on a committee to research the Circulation Statistics that have been trending downward.

Signs to be posted that the library will check patrons "bag" if the staff feels a need.

OLD BUSINESS

50th Building Anniversary / Committee, Historical Society has committed to a short Presentation during “the event” in April, 2015, Bonnie to Update. The date is April 15 from 5 – 7 pm. Bonnie informed the board of all the research that she has been doing for this event.

NEW BUSINESS

Dinner at Panes - April 22, 2015 Glenn to put up a list.

PROGRAM STATISTICS:

None provided this month

CIRCULATION STATISTICS

None provided this month

Next Meeting – March 9th, 2015

Meeting was adjourned at 7:25 pm by Bonnie, 2nd by Kathy

Respectfully Submitted

Kathleen A Reitz