Meeting on March 14, 2016

In attendance: Sylvia Barry, Bonnie Bugbee, Jay Holler, Kathy Reich, Susan Tirone, Mary Muscarella

Feb Minutes read, approved by Bonnie, 2nd by Jay

Monthly Report - February 2016
Prepared by Mary Muscarella
City of Tonawanda Library

PUBLIC SERVICES

In Library Programs:
  • Imagination Station was held on Saturday, February 27th. There were 9 participants.
  • Lego Club was held on Saturday, February 20th and Tuesdays, February 9th & 23rd – there were a total of 71 participants.
  • Preschool Story Time was held on Mondays, February 1st, 8th, 23rd & 29th. There were a total of 53 children and 4 adults in attendance.
  • Toddler Time was held on Tuesdays, February 2nd, 9th, 16th & 23rd. There were a total of 21 children and 21 adults attending.
  • Book Babies on Thursdays, February 4th, 11th, 18th & 25th. There were a total of 47 children and 54 adults attending.
  • Family story time was held on Mondays, February 1st, 8th, 23rd & 29th. There were a total of 45 children and 41 adults in attendance.
  • Adult Coloring program was held on Thursday, February 25th. There were 20 participants.
  • Beach Party Bash was held on Saturday, February 6th (Take Your Child to the Library Day) and there were 40 children and 30 adults in attendance.
  • ‘Colorful World of Eric Carle’ program was presented by staff from the Central Library Childrens Department on Thursday, February 17th. There were 7 children and 3 adults in attendance.
  • ‘Tail Waggin’ Tutor’ Dexter, a therapy dog, was at the library on Saturday, February 27th. Three children had an opportunity to read to Dexter.
  • Movie matinee on Friday, February 19th had 8 children in attendance.
Adult Technology Programs:
- iPad Basics class on Thursday, February 4th had 5 attendees.
- Intro to Facebook class on Friday, February 5th had 8 attendees.
- Microsoft Word Basics class on Thursday, February 11th had 5 attendees.
- eBooks & eReaders class on Saturday, February 13th had 11 attendees.

Displays:
- ‘Happy Valentine’s Day book display created by Librarian Sue Schmitz
- ‘Downton Abbey’ book display created by Librarian Sue Schmitz
- ‘Get Your Hands on a Good Book’ display created by Sr. Page Chelsea
- 2015 Newbery & Caldecott winners display created by Sr. Page Chelsea

Partnerships:
- UB School of Social Work intern had an informational table at the library on Thursdays, February 4th, 11th, 18th & 25th to help community members connect with available social resources as needed.
- Durham Staffing had an informational table at the library on Tuesday, February 2nd.
- Knitting group met on Fridays, February 5th, 12th, 19th & 26th. There were a total of 34 participants.
- Walgreens had a nurse representative at the library on Monday, February 22nd to inform the public about diabetes treatment.
- The Friends of the City of Tonawanda Library held a meeting on Tuesday, February 23rd. There were 14 attendees.
- Library Director Mary Muscarella met with Katie Meister and James McDonald from the Northtowns Boys & Girls Clubs on Friday, February 12th regarding their ‘Read to Succeed’ program that will be held at the library on Wednesday, May 25th.

Correspondence:
- A letter was received from the State Education Department regarding the application process for the allocation of the $6000 funding recommended by Assemblyman Schimminger.

FUNDING
- 2016 MAT and AV budgets were published on January 30th.
  - MAT = $3440
  - AV = $2290
  - SER = $2611
Candy bars
Ongoing book sale

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<td>Ongoing book sale</td>
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LIBRARY FINANCES
(ATTACHED)

STAFF DEVELOPMENT

- Librarians Michelle Hurley and Mary Muscarella listened to podcast of Manager/Director meeting that had been held at the Central Library on Wednesday, February 10th.
- Library Director Mary Muscarella participated in Ask 24/7 Reference Service on Tuesday, February 9th and Tuesday, February 23rd.

STATISTICS

Changes from February 2015 to February 2016

- Change in circulation: +2.8%
- Change in door count: +8.3%
- Change in PAC statistics: +12.6%
- Change in WiFi: +237.4%

NEW BUSINESS

- Annual City audit will be happening at the library on Thursday, March 17th.
- 2 people interviewed for the open PT ‘Laborer’ position.
- Survey for evening book club is ongoing – so far there are 17 responses.
- Friends of the Library welcome reception is scheduled for Thursday, April 21st from 2-4pm.
- Historical Society of the Tonawandas will host the program ‘Fort Niagara – Proving Ground for the Great War’ presentation by Robert Emerson at the library on Wednesday, April 13th @ 6pm
- Proposal for grant money from Assemblyman Schimminger ($6000) has been submitted to the State Education Department for approval. Funds will be used to modify/reconstruct the service desk to meet ADA standards and be more patron-friendly.
• Author Lauren Belfer will be at the library on Wednesday, May 18th @ 6pm to talk about her new book, ‘And After the Fire’ and to sign books. Talking Leaves book store will be on site to sell her books.

Meeting was adjourned at 7:30pm by Bonnie, 2nd by Sue

Next meeting will be May 9, 2016

Respectfully submitted

Kathleen A. Reitz