

BOARD OF TRUSTEE – CITY OF TONAWANDA LIBRARY

Minutes of May 11, 2015 6:30 pm

In attendance: Bonnie, Jay, Sue, Sylvia, Kathy and Glenn

Bonnie called the meeting order at 6:35pm

Minutes from March were read , Jay made a motion to accept

The minutes and Sue seconded.

LIBRARY FINANCES

Attached

BUILDING & GROUNDS

Glenn and Joe Marcaccio loaded up scrap metal from the building, including the boiler, to take to a local scrap dealer. \$140.00 was received.

MCI has concluded the abatement work that was outlined by SmartEdge. The library was closed for three days Tuesday April 21 – 23 to complete the abatement project.

The adult side dome area painting was completed by Glenn and Joe Marcaccio. Dawn Stanton and Darlene Pennachi from the Central graphics department installed quotes around the dome area. Senior Page Alyssa Murchin completed the painting of abstract evergreen trees along the perimeter.

Mary McKee, Laua Perillo and Julianna Sukel were our artists of the month for April.

John Marcaccio has been working on the landscape beds and began mowing for the season. Glenn has been pruning the bed areas, watching out for winter damage to the plants. It appears that we may have lost a second type of birch from the front bed area. The boxwoods by the front door also have some damage from the snow.

The Library was closed on Thursday April 2 from 12:30pm on due to a second water main break on Main Street and Minerva that left the building without water.

The contractor originally assigned to make some additional board book holding bins and an extra section of bookshelves has gone out on medical leave, another contractor has been brought in to quote the project.

City electrician Aaron Kisloski will come by to replace the exterior outlets on the building to GFI's.

The city Highway Dept. patched some damaged areas in the parking lot when they were working on Roosevelt.

Glenn brought some transplant Hosta plants that were used to replace some plants that did not survive after the plowing season in the shade garden. John quickly planted them to get the roots established.

The meeting to discuss SmartEdge's schedule for completing the mechanical work for the grant projects has been rescheduled for tomorrow May 12th.

FRIENDS OF THE LIBRARY

Next meeting is in September

Member ship list – Still a work in progress

Frame expense – Combined with refreshment expense

Aimee Murchin Water color - Board to write a check

For \$100.00 to thank Aimee

Shelf and Board book holders (book plates)

STAFF

Joe Marcaccio has resigned from the Laborer part time position to allow John Marcaccio to return to his old position.

Sexual Harassment / Workplace violence training is on schedule to be completed by the end this week for all the staff.

Librarian Betsey Higgins was out of the country from April 13 – 25 (Rome)

Librarian Michelle Hurley and Senior Page Chelsea Kerwin attended the "Parents

as Reading Partners Night at Mullen School. They had 40 people stop at their table that was set-up to discuss library highlights.

Director performance review - to be provided

Senior page - Chantel has resigned.

Senior page interviews are starting.

DIRECTORS NOTES

2016 Service budget request from Ken Stone

Plan for Bullet Aid

Assemblyman Schimminger proposal

Historical Society/ David Bugbee photo exhibit set for June 3rd Wed 7-9 pm

Northtowns Boys and Girls Club event set for Wed May 20th

Review / Approval of the State Annual report and Community report.

Library Administration Management class started on May 4th at Central – Glenn

Is taken this class

Elaine Panty was chosen as the System Board Liason, currently scheduled to attend the June 8th meeting.

Glenn will be out of town from May 23 – June 1

OLD BUSINESS

50th anniversary event – a very big success

NEW BUSINESS

PROGRAM STATISTICS:

Lego Club – 3 sessions – 38 patrons

Book Babies – 4 sessions – 90 patrons

PreSchool Story Hour- 4 sessions – 48 patrons

Toddler Time – 7 sessions – 94 patrons

Swiftwater Book Club – 14 patrons

Battle of the Books – 1 session – 7 students – 2 student teachers

50th Anniversary – 95 patrons

Durham staffing – 3 sessions – 15 patrons

CIRCULATION STATISTICS

Total Circ 7903 (April 2015), 10,084 (April 2014) Down 22%

Hi – 614, Lo – 248; Avg (18 days) 440 (2015)

Closed April 2 due to water main break

Closed April 21-23 for abatement work

Next Meeting – June 8th, 2015

Meeting was adjourned at 8:00 pm by Bonnie, 2nd by Sylvia

Respectfully Submitted

Kathleen A Reitz