City of Tonawanda Public Library

Board of Trustees

Meeting Minutes

December 9th, 2024

I. Call to Order

II. Attendance

In Attendance: Shelley Bernosky, Karen Bordonaro, Amy Mazur, Mario Pena, and Library Director John Gaff

Excused: Elizabeth Koch

III. Approval of Minutes From Last Meeting (Action Required)

Minutes reviewed by the Board of Trustees. Motion to approve the minutes as presented made by Shelley Bernosky. Motion seconded by Mario Pena. Unanimously approved.

IV. Finances

a. Financial Report

Financial report provided by Library Director Gaff and reviewed by the Board of Trustees. Treasurer Karen Bordonaro confirmed her review of November's bank statements and check copies. No additional questions.

V. Director's Report

Library Director Gaff provided the Director's Report. The collections budget was spent. However, since not all items have been invoiced, the funding on the report does not reflect all orders submitted Book Sale revenue is down this year and options for relocating and adjusting the sale are being considered. Generally speaking, statistics from 2023 to 2024 are very similar.

VI. Public Comment

N/A

VII. Old Business

N/A

VIII. New Business

a. 2025 Meeting Schedule

The 2025 Meeting Schedule was reviewed by the Board of Trustees. Meetings will continue to be held ten times per year at 6:30 PM on the second Monday of each month. No meetings will be held in April or August. Motion to accept the meeting schedule as presented by Amy Mazur. Motion seconded by Mario Pena. Unanimously approved.

IX. Friends of the Library

N/A

X. Adjournment (Action Required)

Motion to adjourn the meeting made by Mario Pena. Motion seconded by Amy Mazur. Meeting adjourned at 7:02 PM.

Respectfully submitted,

John Gaff, Library Director I

**Minutes recorded by Library Director John Gaff in the absence of Secretary Elizabeth Koch.*