

City of Tonawanda Public Library
Board of Trustees
Meeting Minutes

February 14th, 2022
6:30 PM

I. Call to Order

Meeting called to order by President Karen Bordonaro at 6:30 PM.

II. Attendance

Present: Karen Bordonaro, Bonnie Bugbee, Betsy Koch, Amy Mazur, Mario Pena, and Library Director John Gaff.

a. Introduction and Trustee Updates

President Karen Bordonaro introduced the Library's newest trustee, Betsy Koch. Each Board member and Library Director Gaff then spent a moment introducing themselves in turn. Trustees were notified of Cecilia Driscoll's resignation from the Board and her acceptance of a role with the Friends of the City of Tonawanda Public Library. The Trustees thanked Cecilia for her service.

III. Approval of minutes from last meeting (Action Required)

Motion to approve the January meeting minutes by Mario Pena. Motion seconded by Amy Mazur. Unanimously approved.

IV. Financial Report

Financial report given by Library Director John Gaff. No additional comments.

a. Approval of Outstanding Bills

Director Gaff presented the Board with one outstanding bill for maintenance related to the clearing of a sink drain and replacement of a pipe beneath the sink. The cost of the work totaled \$260.00. Motion to approve the payment

V. Director's Report

Director's Report given by Library Director John Gaff. No additional comments.

VI. Public Comment

No public comment.

VII. Old Business

a. Facility Improvement Program

Work on the Facility Improvement Program was completed on February 11th. The Library is awaiting an invoice from Hamburg Floor Coverings

b. Tonawanda Fund

President Karen Bordonaro and Library Director Gaff submitted the paperwork to accept the grant award.

c. Election of Officers (Action Required)

A motion to nominate Amy Mazur as Treasurer made by Mario Pena. Motion seconded by Betsy Koch. Amy Mazur abstains from voting. Remaining Trustees unanimously vote to elect Amy Treasurer.

A motion to nominate Mario Pena as Vice-President made by Betsy Koch. Motion seconded by Bonnie Bugbee. Mario Pena abstains from voting. Remaining Trustees unanimously vote to elect Mario Vice-President.

VIII. New Business

IX. Friends of the Library Updates

No update.

X. Adjournment (Action Required)

Motion to adjourn the meeting by Mario Pena. Motion seconded by Amy Mazur. Meeting adjourned at 7:45 PM.