

City of Tonawanda Public Library
Board of Trustees
Meeting Minutes

January 9th, 2023
6:30 PM

I. Call to Order

Meeting called to order by President Karen Bordonaro at 6:30 PM

II. Attendance

Present: Karen Bordonaro, Bonnie Bugbee, Betsy Koch, Amy Mazur, Mario Pena, and Library Director John Gaff.

III. Approval of [Minutes](#) From Last Meeting (Action Required)

Minutes reviewed by the Board of Trustees. Motion to approve the minutes as presented by Amy Mazur. Motion seconded by Mario Pena. 4 ayes; 1 abstention. Motion approved.

IV. Financial Report - [December 2022](#)

Financial report given by Library Director John Gaff. No additional comments.

V. [Director's Report](#)

Director's report given by Library Director John Gaff. No additional comments.

VI. Public Comment

N/A

VII. Old Business

N/A

VIII. New Business

a. Election of Officers

As dictated by the bylaws of the Board of Trustees, the four office positions are voted on during the first meeting of the year. Having served three consecutive years in the positions of President and Secretary, Karen Bordonaro and John Gaff respectively, are no longer eligible to serve in those roles. A brief discussion to

ensure each Trustee understands the role of each position ensues. Following that, a motion is made to nominate Amy Mazur as President of the Board of Trustees by Mario Pena. Nomination is seconded by Betsy Koch. All Trustees vote to confirm Amy's nomination as President.

A motion to nominate Mario Pena as Vice President made by Betsy Koch. Nomination seconded by Amy Mazur. All Trustees vote to confirm Mario's nomination as Vice President.

Bonnie Bugbee volunteers to serve in capacity of Treasurer. Betsy Koch and Mario Pena confirm the nomination. All Trustees vote to confirm Bonnie as Treasurer.

A motion to nominate Betsy Koch as Secretary is made by Karen Bordonaro. Nomination seconded by Mario Pena. All Trustees vote to confirm Betsy's nomination as Secretary.

b. Family Medical Leave

A discussion regarding Family Medical Leave as it pertains to the upcoming leave by Library Director John Gaff ensued. John is expecting the birth of a child in mid to late February and anticipates using Family Medical Leave to care for and bond with the child. John went over the protections that the Family Medical Leave Act affords. Also discussed were plans for scheduling to ensure the Library maintains proper staffing.

c. Meeting Room Panel Plaques – Historical Society

A question regarding a plaque that was removed from the Library's Meeting Room was posed. The plaque was taken down when the meeting room was painted and is yet to be put back. Library Director John Gaff will locate and replace the plaque in its proper place.

IX. Friends of the Library Updates

N/A

X. Adjournment (Action Required)

Motion to adjourn made by Karen Bordonaro. Motion seconded by Mario Pena. Meeting adjourned at 7:15 PM.