

City of Tonawanda Public Library
Board of Trustees
Meeting Minutes

July 12th, 2021
6:30 PM
Meeting Room

I. Call to Order

Meeting called to order by President Karen Bordonaro at 6:34 PM.

II. Attendance

Present: Karen Bordonaro, Gayle Brown, Bonnie Bugbee, Cecilia Driscoll, and Library Director John Gaff.

Excused: Jay Holler

III. Approval of minutes from last meeting (Action Required)

Motion to approve the June meeting minutes by Gayle Brown. Motion seconded by Karen Bordonaro. Unanimously approved.

IV. Financial Report

Financial report given by Library Director John Gaff. No additional comments.

V. Director's Report

Director's Report given by Library Director John Gaff. No additional comments.

VI. Public Comment

No public comment.

VII. Old Business

a. Facility Improvement Program

Library Director John Gaff provided an update to the program. The Buffalo & Erie County Public Library's Administrative team has recommended our Library's project for approval. The project will be reviewed by the System Board of Trustees at their July meeting.

VIII. New Business

- a. Library Contracts and Approving Related Budget Adjustments (Action Required)

The 2021 contract and budget adjustments were reviewed by the Board. Motion to approve the resolution by Cecilia Driscoll. Motion seconded by Gayle Brown. Unanimously approved. Signed contract and resolution will be sent to the office of Kenneth Stone, CFO.

IX. Friends of the Library Updates

No update.

- X. Adjournment (Action Required)

Motion to adjourn the meeting by Cecilia Driscoll. Motion seconded by Bonnie Bugbee. Meeting adjourned at 7:13 PM.