

City of Tonawanda Public Library
Board of Trustees
Meeting Minutes

July 8th, 2022
6:30 PM

I. Call to Order

Meeting called to order by President Karen Bordonaro at 6:30 PM.

II. Attendance

Present: Karen Bordonaro, Bonnie Bugbee, Betsy Koch, Mario Pena, and Library Director John Gaff

Excused: Amy Mazur

III. Approval of [Minutes](#) From Last Meeting (Action Required)

Motion to approve the June meeting minutes by Mario Pena. Motion seconded by Bonnie Bugbee. 4 yays. 1 abstention. Motion passed.

IV. Financial Report – [June 2022](#)

Financial report given by Library Director John Gaff. No additional comments.

V. [Director's Report](#)

Director's report given by Library Director John Gaff. No additional comments.

VI. Public Comment

N/A

VII. Old Business

a. [Community Reading Garden – Proposal Review](#)

Library Director Gaff presented the Board of Trustees with a proposed contract between Stone Landscape Architecture, PLLC and the Library for the purpose of designing the Library's community reading garden. Motion to approve the proposed contract as presented by Mario Pena. Motion seconded by Betsy Koch. Unanimously approved. Initial payment, as per the terms of the contract, will be sent out the following business day.

VIII. New Business

a. [2022 Contract](#)

The Board of Trustees reviewed the 2022 Contract between the City of Tonawanda Public Library and the Buffalo & Erie County Public Library System. A motion to approve the contract as presented by Mario Pena. Motion seconded by Betsy Koch. Unanimously approved. President Karen Bordonaro signed two copies of the contract. One is to be sent to the B&ECPL and one is retained by the Library.

IX. Friends of the Library Updates

a. Garden Clean-Up Project

On Saturday, July 2nd, the Friends of the Library gathered to provide assistance with weeding Library grounds.

X. Adjournment (Action Required)

Motion to adjourn the meeting by Mario Pena. Motion seconded by Betsy Koch. Meeting adjourned at 7:40 PM.

Respectfully submitted,

John Gaff, Library Director & Secretary