

# City of Tonawanda Public Library

## Board of Trustees

### Meeting Agenda

June 10, 2024

6:30 pm

Meeting Room

- I. Call to Order : Meeting called to order at 6:30pm by Ms. Mazur.
- II. Attendance : Amy Mazur, Mario Pena, Betsy Koch, Shelley Bernosky and Librarian John Gaff. Karen Bordonaro is excused.
- III. Approval of Minutes from the last meeting: Motion made by Mr. Pena to accept the meeting minutes from May 13<sup>th</sup> and seconded by Ms. Bernosky. Vote taken to accept the meeting minutes: 4 ayes. Motion carried.
- IV. Finances: Mr. Gaff, forwarded all financial documents to Ms. Bordonaro, prior to tonight's meeting, Ms. Bordonaro reviewed and approved all financial statements. No activity in the Citizens Trustee Account. We did have one presentation that cost 100.00\$. Book sale proceeds are now being deposited into the Library account and no longer being deposited into the Friends of the Library account. April's deposit was 193.10\$. This will continue til at least the Friends are reestablished , or permanently if the Friends of the Library are not reestablished. The sewer bill was paid out of the Key Bank account for the year. Fines and fees collected for the month of April were deposited.
- V. Financial Payments to approve: Landscaping was completed by Regan Landscaping . Balance of \$5,922.50 is due. Ms. Mazur made a motion to approve the final payment and Mr. Pena, seconded. Board polled: 4 ayes. Motion carried.
- VI. Director's Report: Mr. Gaff thanked volunteers for the mulch project. We are spending down our materials budget, which is what the system wishes to see. Mr. Gaff expects to see between \$ 400.00 and 500.00 on a monthly basis from copy machine revenue and the candy bar sales. Monthly statistics WiFi connections are way up. University Express is doing great and program statistics from the month of May were very

good. Lots of summer reading programs are planned. Dungeons and Dragons program is planned along with Lego Club, lots of summertime activities are planned.

- VII. Public Comment: none
- VIII. Old Business: Roof Leaks & NYS Construction Aid. State allocates a general fund each year to the entire state and that money is divided up to each library system and each library can submit projects to be funded through this aid. It is not 100% funding , municipalities must also put in matching funds. The City has to approve of the work being done and also have the funds for the project. Money would be available in 2025. Next step in the project is gathering quotes to replace the roof.
- IX. Add to old business: recognition plaque for trustees who have served the Library over the years.
- X. Friends of the Library: No updates.
- XI. Adjournment: Motion made by Ms. Mazur and seconded by Ms.Bernosky. Board: 4 ayes

Meeting adjourned at 6:58pm

Next Meeting : Monday July 8th. 6:30pm. Meeting Room in the Library.

Respectfully submitted,

Betsy Koch

Betsy Koch

Cc: John Gaff, Board Trustees