City of Tonawanda Public Library

Board of Trustees

Meeting Minutes

June 9th, 2025
6:30 PM

I. Call to Order: Meeting called to order by Ms. Mazur at 6:30pm

II. Attendance: Amy Mazur, Karen Bordonaro, Shelley Bernosky, Betsy Koch, Mario Pena and John Gaff.

III. Approval of Minutes From Last Meeting : Ms. Mazur, could I have a motion to approve the meeting minutes of May 12th 2025? Mrs Bernosky I'll make a motion to accept the meeting minutes. Mr.Pena, I'll second. Ms. Mazur, all those in favor. 4 Ayes. 1 Abstain.

IV. Finances: Mr. Gaff: May Financials reports reviewed and approved by Ms. Bernosky. Financial news much quieter than the previous month. Ms.Bernosky noted that she did certify last years budget on line, as requested. Nothing to note with our Citizens account. We did reorder our chocolate bars for fundraising, which was a debit through our M&T account, and for the key bank account all we did was deposit our fines and fees for the month of April. Mr Gaff asked board members if they had any questions? No questions.

V. Directors Report: For the month of May we are a little more than halfway through our materials budget. Mr.Gaff, stated I tend to keep our AV line as a buffer toward the end of the year , just in case were covering damaged and lost things, the AV budget is our buffer. Candy bars did well the month of May, 205.00$. This isn't our total profit, just what was sold. We typically make about 1.00$ per candy bar. Roughly about 100.00$ was profit. Our book sales have fallen off since past years. Copy machine generated 68.00$. Statistics for the month of May, circulation and door count stats are fairly consistent month to month. Computer and WiFi use continues to be quite high. Some Library happenings, the Kenmore Art Society has been displaying their art work and will swap out art work that has been displayed with new art work, in the fall. Mr. Gaff stated that he should be hearing about our technology grant. I should have more information by our next meeting. I have also posted a job opening for a library clerk part time, and I have been receiving some applications. This year, a few months ago, I reached out to Mayor White to see if he would be interested in partnering with the Library to run the Summer Reading Program, since Mayor White has been in office , he has a sponsored a summer reading program as well

as the Library. I felt we should combine our efforts and do just one summer reading program. I did meet with the Mayor, and we will be keeping the program pretty much the same, with the support of the Mayors office. A flyer will be made up and distributed. The Mayor is looking to provide private donor money, for prizes or the summer picnic. Summer reading book marks will be distributed to different places so people become aware, and may come back to the Library, if they haven't been. The picnic will be held on August 12th.

VI. Public Comment no public comment

VII. Old Business: Library Construction Aid: One of the stipulations regarding the acceptance of Library construction aid is that the owner of the building will verify that we will occupy the building for 10 years. Mr Gaff states that he can not submit an aid request with the potential sale of the building possibly taking place within the next couple of years. More to come.

Niagara Awards, not able to complete our plaque order for our trustees plaque, due to being behind with orders.

Assemblyman Conrad hopes to secure 15,000.00$ in funding for next year.

VIII. Friends of the Library: Mr. Gaff will follow up with Carima El-Behairy, for further information.

Ms. Mazur: if no one has anything else to add could I have a motion to adjourn? Mr. Pena, I make that motion , Ms. Bernosky, I'll second. 5 ayes. Meeting adjourned at 7:09pm.

Next Meeting: July 14th., 2025 6:30 pm

Respectfully submitted:

Betsy Koch.

Betsy Koch