



Meeting on March 14, 2016

In attendance: Sylvia Barry, Bonnie Bugbee, Jay Holler, Kathy Reich, Susan Tirone, Mary Muscarella

Feb Minutes read, approved by Bonnie, 2nd by Jay

Monthly Report - February 2016

Prepared by Mary Muscarella

City of Tonawanda Library

PUBLIC SERVICES

In Library Programs:

- Imagination Station was held on Saturday, February 27th. There were 9 participants.
- Lego Club was held on Saturday, February 20th and Tuesdays, February 9th & 23rd – there were a total of 71 participants.
- Preschool Story Time was held on Mondays, February 1st, 8th, 23rd & 29th. There were a total of 53 children and 4 adults in attendance.
- Toddler Time was held on Tuesdays, February 2nd, 9th, 16th & 23rd. There were a total of 21 children and 21 adults attending.
- Book Babies on Thursdays, February 4th, 11th, 18th & 25th. There were a total of 47 children and 54 adults attending.
- Family story time was held on Mondays, February 1st, 8th, 23rd & 29th. There were a total of 45 children and 41 adults in attendance.
- Adult Coloring program was held on Thursday, February 25th. There were 20 participants.
- Beach Party Bash was held on Saturday, February 6th (Take Your Child to the Library Day) and there were 40 children and 30 adults in attendance.
- ‘Colorful World of Eric Carle’ program was presented by staff from the Central Library Childrens Department on Thursday, February 17th. There were 7 children and 3 adults in attendance.
- ‘Tail Waggin’ Tutor’ Dexter, a therapy dog, was at the library on Saturday, February 27th. Three children had an opportunity to read to Dexter.
- Movie matinee on Friday, February 19th had 8 children in attendance.

Adult Technology Programs:

- iPad Basics class on Thursday, February 4th had 5 attendees.
- Intro to Facebook class on Friday, February 5th had 8 attendees.
- Microsoft Word Basics class on Thursday, February 11th had 5 attendees.
- eBooks & eReaders class on Saturday, February 13th had 11 attendees.

Displays:

- 'Happy Valentine's Day book display created by Librarian Sue Schmitz
- 'Downton Abbey' book display created by Librarian Sue Schmitz
- 'Get Your Hands on a Good Book' display created by Sr. Page Chelsea
- 2015 Newbery & Caldecott winners display created by Sr. Page Chelsea

Partnerships:

- UB School of Social Work intern had an informational table at the library on Thursdays, February 4th, 11th, 18th & 25th to help community members connect with available social resources as needed.
- Durham Staffing had an informational table at the library on Tuesday, February 2nd.
- Knitting group met on Fridays, February 5th, 12th, 19th & 26th. There were a total of 34 participants.
- Walgreens had a nurse representative at the library on Monday, February 22nd to inform the public about diabetes treatment.
- The Friends of the City of Tonawanda Library held a meeting on Tuesday, February 23rd. There were 14 attendees.
- Library Director Mary Muscarella met with Katie Meister and James McDonald from the Northtowns Boys & Girls Clubs on Friday, February 12th regarding their 'Read to Succeed' program that will be held at the library on Wednesday, May 25th.

Correspondence:

- A letter was received from the State Education Department regarding the application process for the allocation of the \$6000 funding recommended by Assemblyman Schimminger.

FUNDING

- 2016 MAT and AV budgets were published on January 30th.
 - MAT = \$3440
 - AV = \$2290
 - SER = \$2611

Campaign Name	Dates	Amount Deposited
Candy bars		
Ongoing book sale		

LIBRARY FINANCES
(ATTACHED)

STAFF DEVELOPMENT

- Librarians Michelle Hurley and Mary Muscarella listened to podcast of Manager/Director meeting that had been held at the Central Library on Wednesday, February 10th.
- Library Director Mary Muscarella participated in Ask 24/7 Reference Service on Tuesday, February 9th and Tuesday, February 23rd.

STATISTICS

Changes from February 2015 to February 2016

- Change in circulation: +2.8%
- Change in door count: +8.3%
- Change in PAC statistics: +12.6%
- Change in WiFi: +237.4%

NEW BUSINESS

- Annual City audit will be happening at the library on *Thursday, March 17th*.
- 2 people interviewed for the open PT 'Laborer' position.
- Survey for evening book club is ongoing – so far there are 17 responses.
- Friends of the Library welcome reception is scheduled for *Thursday, April 21st from 2-4pm*.
- Historical Society of the Tonawandas will host the program 'Fort Niagara – Proving Ground for the Great War' presentation by Robert Emerson at the library on *Wednesday, April 13th @ 6pm*
- Proposal for grant money from Assemblyman Schimminger (\$6000) has been submitted to the State Education Department for approval. Funds will be used to modify/reconstruct the service desk to meet ADA standards and be more patron-friendly.

- Author Lauren Belfer will be at the library on *Wednesday, May 18th @ 6pm* to talk about her new book, 'And After the Fire' and to sign books. Talking Leaves book store will be on site to sell her books.

Meeting was adjourned at 7:30pm by Bonnie, 2nd by Sue

Next meeting will be May 9, 2016

Respectfully submitted

Kathleen A. Reitz