

CITY OF TONAWANDA Public Library

BOARD OF TRUSTEES

Meeting Minutes

March 13th, 2023

6:30PM

Meeting Room

Meeting called to order at 6:30pm by President Amy Mazur

Members present: Amy Mazur, Mario Pena, Bonnie Bugbee, Karen Bordonaro, Betsy Koch and John Gaff.

Approve the minutes of the February 12th meeting presented by John Gaff.

Minutes reviewed by the Board of Trustees.

Ms. Bordonaro requested the meeting minutes from February be amended to reflect that the Friends of Library be referred to as an organization rather than a committee.

Ms. Bugbee made the motion to accept the February minutes with that language change adopted. Ms. Bordonaro seconded the motion

5 ayes to accept the meeting minutes with the language change.

Updated February meeting minutes will be provided to the board by Secretary Koch.

Financial Report: February 2023

Financial report reviewed and motion to accept and approve by Mario Pena.

Second by Amy Mazur

5 ayes to accept Financial Report as presented.

Director's Report: February 2023

Motion to accept the Director's report by Mr. Pena and seconded by Ms. Bordonaro.

5 ayes to accept Directors Report.

Public Comment: N/A

Old Business:

Parking Lot Update: Bids will be requested in April by John Gaff. Inquiries made have had little success due to material pricing not yet in place. More to come.

Pest Control: Requested on an as needed basis. This is not an annual expense. This was needed due to an infestation from a donation.

Electronic Recycling: Bin to be set up in the library for battery and cell phone drop off.

No confirmed date for the recycling bin to be set up as of yet.

New Business:

Return to System: Invoice # 22098.

Motion made by Mr. Pena and seconded by Ms. Mazur to return \$ 2,265.74 to Buffalo and Erie County Public Library.

5 ayes for the Return to System resolution.

Annual State Report: All data has been entered and reported. No Action needed for this report.

2022 Audit: Audit conducted by: Drescher & Malecki LLP CPA. They are located at 3083 William St. Cheektowaga NY

Seed Sharing Proposal: Handout presented to the board. More to come.

Updates:

Ms. Mazur reported she did not speak with Ms. Jeanine Doyle, COO for the Buffalo & Erie Co Public Library regarding the Friends of the Library Organization. She will update the board at the May meeting.

Ms. Bordonaro updated the board on her attendance at Advocacy Day in Albany. She felt that WNY was very well represented. She stated it was a great experience and encouraged us to attend. Attendance statewide was light due to a snowstorm, but Ms. Bordonaro did have a chance to speak with Assemblyman William Conrad, who did inquire about the Library's parking lot paving project and how was that progressing.

Also in attendance were Erie Co Executive Mark Poloncarz, New York State Senator Sean Ryan and New York State Representative Karen McMahon.

Adjournment: (Action Required)

Motion to adjourn:

Mr. Mario Pena and seconded by Ms. Karen Bordonaro

7:10pm adjourned.

Next meeting Monday, May 8th, 2023 at 6:30pm.

Respectfully submitted,

BetsyKoch
Recording Secretary