

City of Tonawanda Public Library
Board of Trustees
Meeting Minutes

May 9th, 2022
6:30 PM

I. Call to Order

Meeting called to order by President Karen Bordonaro at 6:31 PM.

II. Attendance

Present: Karen Bordonaro, Bonnie Bugbee, Betsy Koch, Amy Mazur, Mario Pena, and Library Director John Gaff.

Guests in Attendance: B&ECPL Library Director John Spears, B&ECPL Chair Kimberly Johnson, B&ECPL Vice Chair Carima El-Behairy

III. Approval of [Minutes](#) From Last Meeting (Action Required)

Motion to approve the March meeting minutes by Mario Pena. Motion seconded by Amy Mazur. Unanimously approved.

IV. [Financial Report – March 2022](#)
[Financial Report – April 2022](#)

Financial report given by Library Director John Gaff. Clarifying question regarding balance in M&T account to ensure accuracy asked by Bonnie Bugbee.

V. [Director's Report](#)

Director's Report given by Library Director John Gaff. No additional comments.

VI. Public Comment

No public comment.

VII. Old Business

a) Staff Appreciation

Director Gaff provided an update on a potential activity for staff for appreciation – a group outing to a Buffalo Bisons baseball game. Director Gaff will choose a date for staff to attend.

b) Reading Garden

Director Gaff provided a brief update on the project. Local landscapers and landscape architects have been contacted to view the space and give their thoughts on the project. The Library will work to manage scope and cost to ensure the grant funds are spent appropriately.

c) Building Projects

Director Gaff provided an update on outstanding building projects. These include the parking lot project and the renovation of the children's area. The Library has had contact with the Mayor's Office to solicit bids for the parking lot with Board approval. Furniture for the children's area was ordered after the February meeting and some units have started to arrive.

VIII. New Business

a. [New York State Report Approval](#) (Action Required)

The Board of Trustees reviewed the New York State Annual Report. A motion to approve the report as presented by Mario Pena. Motion seconded by Bonnie Bugbee. Unanimously approved. A signed Resolution will be sent to the Central Library following the conclusion of the meeting.

b. ACT Meeting Report

President Karen Bordonaro gave a report on the ACT Meeting that took place on Saturday, May 7th.

c. Mayor John White Summer Reading Program

Trustee Betsy Koch provided details on the Mayor John White Summer Reading Program that is slated to begin on June 11th. The Library will be an active partner for the program. More details to follow as the program nears its start.

IX. Friends of the Library Updates

No update to give.

X. Adjournment (Action Required)

Motion to adjourn the meeting by Amy Mazur. Motion seconded by Bonnie Bugbee. Meeting adjourned at 7:41 PM.