

# CITY OF TONAWANDA Public Library

## BOARD OF TRUSTEES

Meeting Minutes

May 8th, 2023

6:30PM

Meeting Room

Meeting called to order at 6:30pm by President Amy Mazur

Members present: Amy Mazur, Mario Pena, Bonnie Bugbee, Karen Bordonaro , Betsy Koch and John Gaff.

Approve the minutes of the March 13th,2023 meeting presented by John Gaff. Minutes reviewed by the Board of Trustees.

Motion to accept March meeting minutes made by Mr. Pena and seconded by Ms. Bordonaro.

Board polled: 5 ayes to accept the meeting minutes

Financial Report: March and April.

Financial report reviewed and motion to accept and approve by Mario Pena.

Second by Amy Mazur

5 ayes to accept the Financial Report as presented.

Director's Report: March and April:

Motion to accept Directors Report made by Mario Pena and seconded by Karen Bordonaro.

5 Ayes to accept the Directors Report.

Public Comment: None

Old Business: Parking Lot - Bid Review

Ace Paving: Bid submitted -31,000\$

Amherst Paving: Bid submitted- 24,000\$

Sutton Paving: Bid submitted -19,000\$ Separate proposal for drains submitted at 5,500.00\$

Mario Pena made a motion to accept the bid proposal from Sutton Paving and was seconded by Amy Mazur. 5 Ayes to accept this bid proposal. John Gaff commented that this is a 3 day project and will likely begin before July 1st, 2023.

Reading Garden: Difficulty in obtaining bids from Landscaping companies. Also was looking into the possibility of the City Recreation department assisting with planting and setting up flower beds, that was deemed not a possibility. There was also a discussion regarding adding a security camera to oversee the Reading Garden. Mr. Gaff was going to speak with the City Electricians about this possibility.

Electronic Recycling: Bins were dropped off the first week of May, and training was offered to staff regarding packaging of batteries, as it is one battery per bag.

Friends of the Library Organization: Ms. Mazur did speak with Jeanine Doyle, Chief Operating Officer for the Buffalo and Erie County Public Library, regarding moving forward with the revamping or possibly dissolving the Friends of the Library Organization. Ms. Mazur stated that Ms. Doyle was not sure how to proceed? The Library board will keep the Friends of the Library Organization on our monthly agenda, and continue to work towards a resolution regarding this organization.

#### New Business:

State Report Approval: Mr. John Gaff stated that the General data and Services offered were submitted per State Report guidelines. Motion to accept State Report made by Mr. Mario Pena and seconded by Ms. Karen Bordonaro. 5 Ayes to accept the report.

Public State Report Approval: Mr. John Gaff presented the State Report for the board to review and approve. Motion to accept the report made by Ms. Bonnie Bugbee and seconded by Mr. Mario Pena. 5 ayes to accept the report.

Chamber of Commerce Membership application request presented by Mr. John Gaff to the board for approval. Mr. Gaff was contacted by Ms. Sarah Nelson from the Chamber of Commerce to see if the Library was interested in joining the Chamber at the cost of 100.00\$ per year. Motion made by Mr. Mario Pena to join the chamber at the cost of 100.00\$ per year and was seconded by Ms. Bonnie Bugbee: 5 No votes to decline joining the Chamber of Commerce, per board discussion, benefits of joining were not clearly outlined.

Open Discussion: Mr Mario Pena inquired about the possibility of having an open board game night, hosted by the Library? Mr. Pena states that Middle School students and High School students would benefit from this event. More to come on this subject

Adjournment: ( Action Required)

Motion to adjourn:

Mr. Mario Pena and seconded by Ms. Bonnie Bugbee

7:25pm adjourned, 5 ayes to adjourn

Next meeting Monday, June 12th, 6:30Pm

Respectfully submitted,

Betsy Koch  
Recording Secretary