

City of Tonawanda Public Library
Board of Trustees
Meeting Minutes

November 8th, 2021
6:30 PM

I. Call to Order

Meeting called to order by President Karen Bordonaro at 6:31 PM.

II. Attendance

Present: Karen Bordonaro, Gayle Brown, Bonnie Bugbee, Cecilia Driscoll, Jay Holler, and Library Director John Gaff.

III. Approval of minutes from last meeting (Action Required)

Motion to approve the October meeting minutes by Gayle Brown. Motion seconded by Cecilia Driscoll. Unanimously approved.

IV. Financial Report

Financial report given by Library Director John Gaff. No additional comments.

V. Director's Report

Director's Report given by Library Director John Gaff. No additional comments.

VI. Public Comment

No public comment.

VII. Old Business

a. Facility Improvement Program

Library Director John Gaff provided a brief update on the status of the program. A letter of intent was sent to Hamburg Floor Covering to affirm their bid selection. Hamburg Floor Covering will put together the materials order and will work to schedule the work to be completed.

b. Staff Appreciation

Staff Appreciation and how to celebrate the hard work of the staff over the past year was discussed.

VIII. New Business

No New Business.

IX. Friends of the Library Updates

No update.

X. Adjournment (Action Required)

Motion to adjourn the meeting by Cecilia Driscoll. Motion seconded by Bonnie Bugbee. Meeting adjourned at 7:02 PM.