City of Tonawanda Public Library

Board of Trustees

Meeting Minutes

October 13th, 2025

I. Call to Order

Meeting called to order at 6:30 PM by Board President Amy Mazur.

II. Attendance

Present: Shelley Bernosky, Karen Bordonaro, Amy Mazur, Mario Pena, and Library Director John Gaff. Excused: Betsy Koch

III. Approval of Minutes From Last Meeting (Action Required)

Minutes reviewed by the Board of Trustees. Motion to approve the minutes as presented by Mario Pena. Motion seconded by Shelley Bernosky. Unanimously Approved.

IV. Finances
   a. Financial Reports
      i. July
      ii. August
      iii. September

Library Director Gaff provided financial reports for July, August, and September. Financial statements were reviewed by Treasurer Shelley Bernosky prior to the meeting. Director Gaff provided additional information for line items related to performers and presenters, as well as purchases through Amazon. No additional comments.

V. Director's Report

Director's Report given by Director Gaff. No additional comments.

VI. Public Comment

No public comment.

VII. Old Business

   a. Board of Trustees Plaque

Director Gaff presented the completed plaque to honor Trustees years of service. The plaque was made by Niagara Awards. The initial plaque features two recently retired Trustees, James Holler and Bonnie Bugbee. At a future meeting, Trustees will set the amount of time served in order to qualify, as well as any special circumstances that could lead to qualification.

VIII. New Business

a. Furniture Purchase

Director Gaff described the need for replacing two chairs near the Library's fireplace that are in a state of disrepair. Director Gaff also discussed his desire to create a seating area with comfort in mind. Director Gaff requests to purchase furnishings totaling no more than $2,000 for this project. Motion to approve to purchase of furnishings by Mario Pena. Motion seconded by Amy Mazur. Unanimously approved.

IX. Friends of the Library

No updates.

X. Adjournment (Action Required)

Motion to adjourn the meeting by Mario Pena. Motion seconded by Shelley Bernosky. Meeting adjourned at 6:54 PM.

Respectfully submitted,

John Gaff, Library Director*

**Library Director Gaff recorded meeting minutes in the absence of Secretary Betsy Koch.*