

City of Tonawanda Public Library

Board of Trustees

Meeting Agenda

September 11th, 2023

6:30 PM

Meeting Room

- I. Call to Order : Meeting called to order at 6:30pm by Amy Mazur, President.
- II. Attendance : Amy Mazur, Mario Pena, Karen Bordonaro, Bonnie Bugbee ,Betsy Koch and John Gaff.
- III. Approval of [Minutes](#) From July 10th meeting : Motion made by Mr. Pena and seconded by Ms. Bordonaro to approve meeting minutes from July 10th, Ayes: 4
Abstention: Ms. Bugbee.
- IV. Approval of meeting minutes from July 24th meeting: Amy Mazur made the motion to accept the meeting minutes and was seconded by Karen Bordonaro. Ayes: 4 and one abstention, Mario Pena.
- V. [Financial Report](#) Presented by Mr. Gaff for July and August. Noted was the down payment for the landscaping, and the charge for renting the RJP Pavilion from the city for \$350.00 and the completed payment for the parking lot. President Amy Mazur was going to draft a letter requesting the library be given the same consideration as other organizations based in the city to have access to the Pavilion at no cost.

Bonnie Bugbee, also reminded the trustees, that we have an account as well, with available funds, which can be used to cover discretionary expenses. Vote was taken to approve the down payment to Millennium Concrete, Motion made by Amy Mazur and seconded by Mario Pena. Ayes: 5
- VI. [Director's Report](#) : Presented by Mr. Gaff. Mr. Gaff commented on how well attended the Summer picnic was. Over 130 guests attended.
- VII. Public Comment : No attendees
- VIII. Old Business : Friends of the Library organization: Amy Mazur was going to reach out to the Volunteer Lawyer Project, in regards to proceeding with dissolving the organization. Ms. Bonnie Bugbee was going to reach out to Ms.

Gail Brown, most recent President of Friends of the Library to inquire if she would be willing to assist us in moving forward with the dissolving of this organization or with the possibility of rebuilding. Follow up at our October meeting. Betsy Koch asked about a membership drive for Friends of the Library, using the message board in front of City Hall.

- IX. New Business : Computer Desk Improvement: Mr John Gaff is requesting \$ 2,000.00, to purchase new computer desks. The new desks would allow more room for staff to assist patrons, create more floor space, and give users more work room. Per Mr. Gaff, our current computer chairs can be reused, nothing needs to be purchased additionally. The cost of this project will be covered by the libraries donation from Sen. Ryan

Meeting Adjourned at 7:16pm. Motion made by President Amy Mazur and seconded by Mario Pena. Ayes: 5

Next meeting is Monday, October 9th at 6:30 pm.

Respectfully submitted,

Elizabeth Koch

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CC: Mr John Gaff and Library Trustees, Amy Mazur, Mario Pena, Bonnie Bugbee and Karen Bordonaro.